



Hutchins EDC
Guy Brown
gbrown@cityofhutchins.org
Phone: 972/225-4449
Fax: 972/225-5559

MINUTES
HUTCHINS ECONOMIC DEVELOPMENT CORPORATION (HEDC)
REGULAR BOARD OF DIRECTORS MEETING
THURSDAY, AUGUST 10, 2023 – 6:30 P.M.
HEDC OFFICE – 103 WEST PALESTINE
500 W. HICKMAN ST., HUTCHINS, TEXAS 75141

The Hutchins Economic Development Corporation Board of Directors met on August 10, 2023, at 6:30 p.m. to conduct a Special Meeting at the Hutchins Community Center located at 321 West Palestine St, Hutchins, Texas, 75141 at which time the following items were be discussed and considered:

ATTENDANCE:

BOARD MEMBERS

Raymond Elmore, President
Norma Harlin
Artis Johnson
Aurora Madrigal
Steve Nichols, Vice President
Demarcus Odom
Mario Vasquez
Guy Brown, Executive Director

A. Call Meeting to Order

The meeting was called to order at 6:30 p.m. The meeting was held at the Hutchins Economic Development Corporation office located at 103 Palestine, Hutchins, Texas, 75141.

1. Roll Call

A quorum of the Board of Directors was established. At Roll Call, all members of the Board of Directors were present.

Invocation

Invocation was given by Mr. Johnson.

B. Citizen Comments.

There were no comments from citizens.

C. CONSENT AGENDA: *All items presented in the Consent Agenda require no deliberation by the Board. Each Board member has the opportunity of removing an item from this agenda so that it may be considered separately.*

1. Consideration and action regarding the Minutes of the Hutchins Economic Development Corporation Meeting held on June 13, 2023.

Mr. Nichols made a motion to approve the minutes of June 13, 2023. The motion was seconded by Mr. Johnson and passed unanimously.

**D. PUBLIC HEARINGS
NONE.**

E. REGULAR AGENDA

1. Consideration and Action regarding Resolution 230810-1, A RESOLUTION OF THE HUTCHINS ECONOMIC DEVELOPMENT CORPORATION BOARD OF DIRECTORS APPROVING A HUTCHINS ECONOMIC DEVELOPMENT CORPORATION ECONOMIC DEVELOPMENT CAPITAL IMPROVEMENTS PROGRAM.

The Executive Director presented the Board of Directors with a resolution approving a Hutchins Economic Development Corporation Economic Development Capital Improvements Program.

After discussion, Mr. Nichols made a motion to approve Resolution 23-08-10-1. The motion was seconded by Mr. Johnson and passed unanimously.

2. Update on HEDC Activities.

The Executive Director presented the board with an update on current HEDC activities and city projects. The Board asked questions and discussed the status of the projects. No action was taken on this item.

F. RECONVENE INTO REGULAR SESSION and take any action necessary as a result of Executive Session.

1. Adjourn to Executive Session pursuant to the provisions of Chapter 551, Government Code in accordance with the authority contained in:

§ Section 551.074, Personnel Matters: To deliberate the appointment, employment, evaluation, reassignment, duties, discipline or dismissal of a public officer or employee.

i. Executive Director

At 7:04, the HEDC Board of Directors entered into Executive Session.

At 7:19, the HEDC Board of Directors returned to Open Session with no action taken in Executive Session.

G. RECONVENE INTO REGULAR SESSION and take any action necessary as a result of Executive Session.

1. Discuss and consider matters discussed in Executive Session including the appointment, employment, evaluation, reassignment, duties, discipline or dismissal of a public officer or employee.

i. Executive Director

Ms. Madrigal made a motion to Authorize the HEDC President to negotiate and sign an updated contract with the Executive Director with a 4-year initial term with the following considerations:

The president may negotiate terms of contract including hours of remote work, conditions of work, successive renewal terms with notice not to renew, but is not authorized to adjust base compensation.

Mr. Johnson seconded the motion and it passed unanimously.

H. Adjournment.

No further business was conducted Mr. Nichols made a motion to adjourn the meeting. Mr. Vasquez seconded the motion. The Board by unanimous vote adjourned the meeting at 7:22 p.m.

Approved:

Raymond Elmore, President