



# STAFF REPORT

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<b>MEETING DATE:</b>	July 7, 2026
<b>MEETING TYPE:</b>	City Council
<b>SUBMITTED BY:</b>	James Quin
<b>AGENDA CAPTION:</b>	Discuss and consider appointment of members to the Parks, Recreation and Special Events Master Plan Committee. Presented by James Quin, City Administrator

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## **Background Information**

The City of Hutchins Agreement with BCI (consultants) regarding the Parks, Recreation and Special Events Master Plan requires a Master Plan Steering Committee be created. The City Council will appoint a Steering Committee to work with the consultants throughout the process. The consultants will meet with the committee members regularly with updates of the findings and the Committee will assist in establishing the future vision, goals and objectives and priorities of the Master Plan.

The Committee may include representatives of the City Council, Parks Board, Keep Hutchins Beautiful, Planning and Zoning Commission, EDC members, interested residents, city staff, Hutchins schools, partner organizations and others as appointed by the City Council. The optimum number of appointments is 15 members.

**Budget Implications:** N/A

**Operational Impact:** N/A

**Legal Review:** N/A

**Staff Recommendation**

**Supporting Documentation and Attachments**