



STAFF REPORT

MEETING DATE:	December 15, 2025
MEETING TYPE:	Regular Council Meeting
SUBMITTED BY:	Steve Perry Police Chief
AGENDA CAPTION:	[Hutchins Animal Shelter improvements] Presented by: [Steve Perry Police Chief]

Background Information

The following improvements are needed at the Hutchins Animal Shelter. The improvements are to help our staff members get animals out of kennels while they are conducting daily cleaning. The kennel improvements will also allow more than (1) one dog to be outside at a time.

The animal shelter needs to have a sound barrier between the shelter space and the office area. Currently when dogs are barking it is very loud in the office area making it difficult to have conversations and conduct daily work.

Budget Implications

Kennel Improvements:

Concrete base will be awarded to Barcnas Concrete upon council approval.

25x9 concrete pad \$ 2800.00

Five (5) additional kennels constructed of chain link fence will be awarded to J-N Fence upon council approval.

Five kennels \$ 5000.00

Gate improvements to enclose the current fenced area \$ 4400.00

Acoustic ceiling tiles will be provided by Hawk Construction upon council approval \$ 24830.00

Total project cost \$ 37,030.00

Operational Impact

Improve the Hutchins Animal Shelter

Legal Review

Yes, sent to Joe Gorfida 11/7/26 for review.

Staff Recommendation

Approve the attached contract to improve the animal shelter.

Supporting Documentation and Attachments

Resolution

Vendor proposals