



STAFF REPORT

MEETING DATE: February 2, 2026

MEETING TYPE: City Council

SUBMITTED BY: Katherine Lindsey, Assistant to the City Administrator

AGENDA CAPTION: A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF HUTCHINS, TEXAS, AUTHORIZING THE SUBMISSION OF TWO PROJECT/ACTIVITY APPLICATIONS TO DALLAS COUNTY FOR FUNDING UNDER THE COMMUNITY DEVELOPMENT BLOCK GRANT (“CDBG”) PROGRAM FOR THE WOODCREST LANE AND DENTON STREET ROADWAY IMPROVEMENT PROJECTS LOCATED WITHIN THE CITY LIMITS (“ROADWAY IMPROVEMENT PROJECTS”); AUTHORIZING THE MAYOR TO SUBMIT, AND NEGOTIATE AND EXECUTE, IMPLEMENTATION AGREEMENTS WITH DALLAS COUNTY FOR THE ROADWAY IMPROVEMENT PROJECTS; DESIGNATING THE CITY ADMINISTRATOR OR THE CITY ADMINISTRATOR’S DESIGNEE AS A REPRESENTATIVE FOR ALL MATTERS RELATED TO THE ROADWAY IMPROVEMENT PROJECTS; AND PROVIDING FOR AN EFFECTIVE DATE. Presented by: James Quin, City Administrator

Background Information

CDBG (Community Development Block Grant) funds were allocated to the City of Hutchins in 2019 and 2020 and were unspent. There is \$752,000 available in funding to conduct road improvements. The proposed project areas are Woodcrest Lane (between Oak Creek Drive and Timberview Drive) and Denton Street (bounded by W. Dallas Street and south of W. Palestine Road, excluding the areas within the floodplain). The project involves reclamation, base stabilization, and asphalt overlaying to replace deteriorated roadway pavement.

Dallas County approved the projects, but City Council action is necessary to approve the application submittals for the City so that Implementation Agreements can be drafted. These applications are time sensitive as the project must be bid by no later than June 30th, 2026.

Budget Implications

The total budget for the project is \$752,000 which will be provided through CDBG funding. Any additional funding will be provided from the City of Hutchins CIP budget.

Operational Impact

The CDBG funding will allow the City to complete necessary road improvements with minimal impact to City resources.

Legal Review

The City Attorney approved the resolution.

Staff Recommendation

Staff recommends that the City Council adopt the resolution authorizing the submission of the application.

Supporting Documentation and Attachments

1. Resolution
2. Applications
3. Cost Summaries