



# STAFF REPORT

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**MEETING DATE:** February 2, 2026  
**MEETING TYPE:** City Council  
**SUBMITTED BY:** Cynthia Olguin, City Secretary

**AGENDA CAPTION:** Discuss and consider a Resolution OF THE CITY OF HUTCHINS, TEXAS, ORDERING AND PROVIDING NOTICE OF AN ELECTION FOR THE CITY OF HUTCHINS, TEXAS, TO BE HELD ON THE 2<sup>nd</sup> DAY OF MAY 2026, FOR THE PURPOSE OF ELECTING A MAYOR AND TWO (2) COUNCILMEMBERS AT LARGE FOR THREE (3) YEAR TERMS; ORDERING NOTICES OF ELECTION TO BE GIVEN; AUTHORIZING THE CITY ADMINISTRATOR TO NEGOTIATE AND EXECUTE A JOINT ELECTION AGREEMENT AND ELECTION SERVICES CONTRACT WITH DALLAS COUNTY ELECTIONS DEPARTMENT; PROVIDING A REPEALING CLAUSE; PROVIDING A SEVERABILITY CLAUSE; AND PROVIDING FOR AN EFFECTIVE DATE. Presented by: Cynthia Olguin, City Secretary

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## Background Information

Per the Texas Election Code, the Hutchins City Council shall order the General Election to be held on Saturday, May 2, 2026, to elect a mayor and two (2) Councilmembers at large. The Texas Election Code Section 3.002 requires the governing body to call for an election not later than 62 days before the election

This resolution will authorize the City Administrator to negotiate and execute the Joint Election Agreement between the City of Hutchins and Dallas County Elections. The contract is currently under review by the forty-five (45) participating political subdivisions with revisions due back to the County by February 6, 2026. A draft copy is available in the City Secretary's office for review.

Early voting by personal appearance will be conducted from April 20, 2026, through April 28, 2026, at the Former City Hall - Council Chambers located at 321 N. Main St., Hutchins, Texas, along with countywide voting center locations to be determined by the Dallas County Elections Department. Please note: Voting Closed on Tuesday, April 21, 2026, San Jacinto Day – Legal Holiday.

Election Day Voting will be on May 2, 2026, from 7 a.m. to 7 p.m. at the Former Hutchins City Hall – Council Chamber located at 321 N. Main St., Hutchins, Texas, along with countywide voting center locations to be determined by the Dallas County Elections Department.

Staff continues to communicate to the residents in Hutchins, through newsletters, the city's website and sign board, that voting will take place at the Former City Hall location.

### **Budget Implications**

As of the posting date of this agenda, the Dallas County Elections Department has not provided an estimated cost invoice to facilitate the City of Hutchins' participation in the countywide Joint Election.

### **Legal Review**

City Attorney Joe Gorfida prepared the Resolution Ordering the Election and is currently reviewing the Dallas County Election Services Contract.

### **Staff Recommendation**

Staff recommends approval of the attached Resolution.

### **Supporting Documentation and Attachments**

Resolution