



**CITY OF HUTCHINS
BOARDS AND COMMISSIONS APPLICATION**

Return to: City Secretary, P.O. Box 500, Hutchins, Texas 75141
or email to colguin@cityofhutchinstx.gov

APPLICANTS MUST MEET THE FOLLOWING THE MINIMUM REQUIREMENTS:

1. LIVED IN THE CITY LIMITS FOR AT LEAST THE LAST 12 MONTHS
2. A REGISTERED VOTER IN THE CITY OF HUTCHINS
3. THERE MAY BE ADDITIONAL REQUIREMENTS AS REQUIRED BY THE RESOLUTION OR ORDINANCE ESTABLISHING EACH BOARD

Board or Commission you wish to serve: Check One (1):

<input type="checkbox"/>	Atwell Public Library Board	<input type="checkbox"/>	Building and Standards Commission
<input type="checkbox"/>	Economic Development Corporation	<input type="checkbox"/>	Historical Society Board
<input type="checkbox"/>	Parks and Recreation Board	<input type="checkbox"/>	Planning and Zoning Commission
<input type="checkbox"/>	TIRZ – Tax Increment Financing Zone	<input type="checkbox"/>	Zoning Board of Adjustment
<input type="checkbox"/>	Keep Hutchins Beautiful Advisory Board	<input checked="" type="checkbox"/>	Animal Services Advisory Commission

Applicant Information:

Nichols (Ms./Mrs./Mr.) (Last Name) Stephen (First Name) P (MI)

[Redacted] Home Address 75141 Zip Code

[Redacted] Home Phone Number [Redacted] Cell Phone Number Thaplumner@icloud.com Email Address

1. Resident of the City for 50 years. Are you a Qualified Registered Voter? YES NO
2. Do you, your spouse, or your employer have any financial interest (direct or indirect) in the following?
1) In any contract with the City of Hutchins; 2) Regarding the sale of land, materials, supplies, or services to the City of Hutchins; or 3) In matters that might come before the Board/Committees to which you are seeking appointment?
 YES NO If yes, please explain: _____
3. Please list any education, experience or special knowledge that qualifies you to serve: _____

4. List any civic or community activities in which you have been involved. City Council
5. Have you or are you currently serving on another Board or Commission? YES NO
If yes, please list and include approximate dates of service. City Councilman
TIF Board EDC Board

- 6. Are you an existing Board/Commission member desiring to remain on the same board? YES NO
- 7. Have you attended a City Council meeting before? YES NO
- 8. Have you attended a Board or Commission meeting for which you have applied? YES NO
- 9. Do you have knowledge regarding the Board/Commission you are applying to serve? YES NO

PUBLIC INFORMATION NOTICE

Certain information submitted on the Boards and Commission Application is subject to the Texas Information Act and may be disclosed to anyone requesting this information. The act allows a board member of a governmental body to choose whether to allow public access to the information in the custody of the city that relates to the **home address and phone numbers**.

I, Stephen Nichols, applicant for City of Hutchins Boards and
(PRINT NAME HERE)

Commissions, choose the following:

- ALLOW public access to my home address and telephone number(s).
- DO NOT ALLOW public access to my home address and telephone number(s).

All individuals appointed to serve on a board or commission will be required to complete member orientation and one hour of training relative to the Texas Open Meetings Act & and the Texas Public Information Act.

I have read and understand the instructions and the appointment process. I certify the answers I have provided are true and correct to the best of my knowledge and belief, and I acknowledge that any misrepresentation or omission of fact may result in disqualification from service.

Signature Stephen Nichols Date Submitted 01/26/2025

OFFICE USE ONLY

Date Received: _____ Application Verified by: _____ Forwarded to council: _____
 Appointed by council: YES NO Date Appointed: _____
 Regular Member: Alternate Member: Full Term: Unexpired Term: Term Dates: _____
 Oath of Office on file: _____ PIA Training – Date Completed: _____ OMA Training – Date Completed: _____



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<input type="checkbox"/> TIRZ – Tax Increment Financing Zone	<input type="checkbox"/> Zoning Board of Adjustment
<input type="checkbox"/> Keep Hutchins Beautiful Advisory Board	<input type="checkbox"/> Animal Services Advisory Commission

Applicant Information:

Dr. Brown Caroline J
 (Ms./Mrs./Mr.) (Last Name) (First Name) (MI)

[Redacted] 75154
 Home Address Zip Code

[Redacted] Caroline Brown Dum@gmail.com
 Home Phone Number Cell Phone Number Email Address

1. Resident of the City for 0 years. Are you a Qualified Registered Voter? YES NO
2. Do you, your spouse, or your employer have any financial interest (direct or indirect) in the following?
 1) In any contract with the City of Hutchins; 2) Regarding the sale of land, materials, supplies, or services to the City of Hutchins; or 3) In matters that might come before the Board/Committees to which you are seeking appointment?
 YES NO If yes, please explain: _____
3. Please list any education, experience or special knowledge that qualifies you to serve:
Practicing DVM for over 10 years. at VCA DeWitt Animal Hospital.
4. List any civic or community activities in which you have been involved. Member of Tri-city and Cancer Shelter boards. Frequent volunteer of many local shelters.
5. Have you or are you currently serving on another Board or Commission? YES NO
 If yes, please list and include approximate dates of service. _____

- 6. Are you an existing Board/Commission member desiring to remain on the same board? YES NO
- 7. Have you attended a City Council meeting before? YES NO
- 8. Have you attended a Board or Commission meeting for which you have applied? YES NO
- 9. Do you have knowledge regarding the Board/Commission you are applying to serve? YES NO

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I, Caroline Brown, DM., applicant for City of Hutchins Boards and
(PRINT NAME HERE)

Commissions, choose the following:

- ALLOW public access to my home address and telephone number(s).**
- DO NOT ALLOW public access to my home address and telephone number(s).**

All individuals appointed to serve on a board or commission will be required to complete member orientation and one hour of training relative to the Texas Open Meetings Act & and the Texas Public Information Act.

I have read and understand the instructions and the appointment process. I certify the answers I have provided are true and correct to the best of my knowledge and belief, and I acknowledge that any misrepresentation or omission of fact may result in disqualification from service.

Signature  Date Submitted 1/12/26

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<input type="checkbox"/> Keep Hutchins Beautiful Advisory Board	<input checked="" type="checkbox"/> Animal Services Advisory Commission

Applicant Information:

Davis MARGARET J
(Ms./Mrs./Mr.) (Last Name) (First Name) (MI)

[REDACTED] TX 75141
[REDACTED] Zip Code

[REDACTED] [REDACTED] mjocandavis@sbcglobal.net
Home Phone Number Cell Phone Number Email Address

1. Resident of the City for 32 years. Are you a Qualified Registered Voter? YES NO
2. Do you, your spouse, or your employer have any financial interest (direct or indirect) in the following?
1) In any contract with the City of Hutchins; 2) Regarding the sale of land, materials, supplies, or services to the City of Hutchins; or 3) In matters that might come before the Board/Committees to which you are seeking appointment?
 YES NO If yes, please explain: [REDACTED]
3. Please list any education, experience or special knowledge that qualifies you to serve: I have served on the Parks & Recreation Board I have knowledge of how a Board works somewhat, I have never served on Animal Control But I'm really looking to learn more about it.
4. List any civic or community activities in which you have been involved. Captain of the Neighborhood Watch Group
5. Have you or are you currently serving on another Board or Commission? YES NO
If yes, please list and include approximate dates of service. [REDACTED]

- 6. Are you an existing Board/Commission member desiring to remain on the same board? YES NO
- 7. Have you attended a City Council meeting before? YES NO
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- 9. Do you have knowledge regarding the Board/Commission you are applying to serve? YES NO

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I, Margaret J. Davis, applicant for City of Hutchins Boards and
(PRINT NAME HERE)

Commissions, choose the following:

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- DO NOT ALLOW public access to my home address and telephone number(s).

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I have read and understand the instructions and the appointment process. I certify the answers I have provided are true and correct to the best of my knowledge and belief, and I acknowledge that any misrepresentation or omission of fact may result in disqualification from service.

Signature Margaret J. Davis Date Submitted 01-09-2020

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<input type="checkbox"/>	Keep Hutchins Beautiful Advisory Board	<input checked="" type="checkbox"/>	Animal Services Advisory Commission

Applicant Information:

CHAMBERLAIN (Ms./Mrs./Mr.) (Last Name) CHAD (First Name) M (MI)

[REDACTED] TX 76065
Home Phone Number Cell Phone Number Zip Code

[REDACTED] CCHAMBERLAIN@DUNCANVILLEPD.COM
Home Phone Number Cell Phone Number Email Address

1. Resident of the City for _____ years. Are you a Qualified Registered Voter? YES NO
2. Do you, your spouse, or your employer have any financial interest (direct or indirect) in the following?
1) In any contract with the City of Hutchins; 2) Regarding the sale of land, materials, supplies, or services to the City of Hutchins; or 3) In matters that might come before the Board/Committees to which you are seeking appointment?
 YES NO If yes, please explain: _____
3. Please list any education, experience or special knowledge that qualifies you to serve: SERVING 18 YEARS AS AN ANIMAL CONTROL OFFICER FOR THE CITY OF DUNCANVILLE
4. List any civic or community activities in which you have been involved. N/A
5. Have you or are you currently serving on another Board or Commission? YES NO
If yes, please list and include approximate dates of service. _____

- 6. Are you an existing Board/Commission member desiring to remain on the same board? YES NO
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I, CHAD CHAMBERLAIN, applicant for City of Hutchins Boards and
(PRINT NAME HERE)

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