



**CITY OF HUTCHINS  
CITY COUNCIL MEETING  
MINUTES**

**Monday, July 01, 2024 at 5:30 PM  
City Hall, 321 N. Main Street**

A Regular Meeting of the Hutchins City Council was held on Monday, July 1, 2024, with a Work Session at 5:30 p.m. and a Regular Meeting at 6:30 p.m. at Hutchins City Hall Council Chambers, 321 N. Main Street, Hutchins, Texas, at which time the following items were discussed and considered.

**A. WORK SESSION**

**1. Review recreation center and library space program and square footage.**

- **Exterior building view options**
- **Potential interior view options**
- **Benchmark the estimated cost of the building**
- **Hilltop Security Plan of Finance Building Debt Issue**

Mayor Vasquez opened the Work Session at 6:00 p.m. with all members of the council present. Mary Ann Mitchell and Amanda Hager of Brandstetter Carroll, Inc. presented a video showcasing the proposed recreation center and library along with the concept plan for 37,000 sf space. The presentation included interior and exterior views, building layout, shading, outdoor seating, and courtyard space that can host outdoor events. Council members recommended walking trails with granite paths wide enough for three people and office space for police presence.

Ms. Mitchell answered questions and informed the council that a minimum of five (5) acres is required and the number of parking spaces will be calculated after occupancy has been determined.

The Hilltop Security Plan of Finance was moved to the next council meeting.

Mayor Vasquez closed the Work Session at 6:12 p.m.

**B. CALL TO ORDER AND ANNOUNCE A QUORUM PRESENT**

Mayor Vasquez called the meeting to order at 6:30 p.m. and announced a quorum with all members present.

**PRESENT**

Mario Vasquez  
Steve Nichols  
Brenda Campbell  
Raymond Elmore  
Dominic Didehbani  
Demarcus Odom

**C. INVOCATION AND PLEDGE OF ALLEGIANCE**

Pastor John Richardson gave the invocation and Councilmember Odom led the Pledge of Allegiance.

**D. CITIZEN COMMENTS** - None

**E. CONSENT AGENDA** - *All items presented in the Consent Agenda require no deliberation by the Council. Each Council member has the opportunity of removing an item from this agenda so that it may be considered separately.*

**2. Consider approval of city council meeting minutes for June 2024. Presented by: Cynthia Olguin**

Motion made by Councilmember Elmore seconded by Mayor Pro Tem Nichols to approve the consent agenda as presented. All in favor, the motion passed.

Voting Yea: Brenda Campbell, Dominic Didehbani, Raymond Elmore, Steve Nichols,  
Demarcus Odom

Voting Nay: 0

**F. REGULAR AGENDA** - *As authorized by Section 551.071 of the Texas Government Code, the City Council reserves the right to convene in Executive Session for the purpose of seeking confidential legal advice from the City Attorney on any agenda item listed herein.*

**3. Discuss and consider Resolution R2024-07-1203 of the CITY COUNCIL OF THE City of HUTCHINS, TEXAS, APPROVING AND AUTHORIZING THE CITY ADMINISTRATOR TO NEGOTIATE AND EXECUTE THE AGREEMENT WITH FLOCK SAFETY TO PROVIDE LICENSE PLATE READER CAMERAS. Presented by: Steve Perry Police Chief**

Motion made by Councilmember Odom seconded by Councilmember Campbell to approve Resolution R2024-07-1203. All in favor, the motion passed.

Voting Yea: Brenda Campbell, Dominic Didehbani, Raymond Elmore, Steve Nichols,  
Demarcus Odom

Voting Nay: 0

**4. Discuss and consider Resolution R2024-07-1204 OF THE CITY COUNCIL OF THE CITY OF HUTCHINS, TEXAS, ACCEPTING THE BUYBOARD PROPOSAL RECEIVED IN ASSOCIATION WITH THE REHABILITATION OF NICHOLS DR. WASTEWATER MAIN PROJECT; AUTHORIZING THE CITY ADMINISTRATOR TO NEGOTIATE AND EXECUTE AN AGREEMENT WITH INSITUFORM TECHNOLOGIES, LLC, IN AN AMOUNT NOT TO EXCEED \$107,607.50. Presented by Mamun Yusuf**

Motion made by Mayor Pro Tem Nichols seconded by Councilmember Elmore to approve Resolution R2024-07-1204. All in favor, the motion passed.

Voting Yea: Brenda Campbell, Dominic Didehbani, Raymond Elmore, Steve Nichols,  
Demarcus Odom

Voting Nay: 0

**5. Discuss and consider allowing Republic Services to implement the results of the cart audit.  
Presented by: Leigh Ferguson, Republic Services**

Ms. Ferguson reported that Republic Services completed a cart audit and found that 125 residential customers had more than one cart, with 57 of them paying for additional carts, and 68 not paying the fee of \$5.50 per month per additional cart. Only a few residents had more than two carts. Ms. Ferguson emphasized that all customers should be using Republic Service carts. Staff will prepare notification letters for residents with more than one cart.

**6. Animal Services Presented by: Steve Perry Police Chief**

No discussion or action on this item.

**G. EXECUTIVE SESSION** - *As authorized by Section 551.071 of the Texas Government Code, the City Council reserves the right to convene in Executive Session for the purpose of seeking confidential legal advice from the City Attorney on any agenda item listed herein.*

**7. Pursuant to Texas Government Code Section 551.071, Consultation with the City Attorney to receive legal advice regarding pending litigation, to wit: *City of Hutchins v. TOR Holdings, LLC*; Cause No. CC-22-03226-B**

Mayor Vasquez moved into Executive Session at 6:53 p.m.

**H. RECONVENE REGULAR SESSION** - *As authorized by Section 551.071 of the Texas Government Code, the City Council reserves the right to convene in Executive Session for the purpose of seeking confidential legal advice from the City Attorney on any agenda item listed herein.*

**8. Take action, if any, as a result of Executive Session: Consultation with the City Attorney to receive legal advice regarding pending litigation, to wit: *City of Hutchins v. TOR Holdings, LLC*; Cause No. CC-22-03226-B**

Mayor Vasquez convened into open session at 6:59 p.m. and announced no action taken as a result of the Executive Session.

**I. ITEMS OF COMMUNITY INTEREST**

9. City Secretary Olguin announced the items of community interest and announced a correction to the Regular City Council Meeting on Monday, July 17, 2024 – the correct date is July 15, 2024.

**J. ADJOURN**

Motion made by Councilmember Elmore, seconded by Mayor Pro Tem Nichols to adjourn the meeting at 6:59 PM. All in favor, the motion passed.

Voting Yea: Steve Nichols, Brenda Campbell, Dominic Didehbani, Raymond Elmore, Demarcus Odom

Voting Nay:

**PASSED AND APPROVED BY THE HUTCHINS CITY COUNCIL AT A REGULAR MEETING  
HELD ON THE 7th DAY OF OCTOBER 2024.**

APPROVED:

\_\_\_\_\_  
Mario Vasquez, Mayor

ATTEST:

\_\_\_\_\_  
Cynthia Olguin, City Secretary