



HEDC AGENDA STAFF REPORT

MEETING DATE: August 8, 2024
Item Number: E. 2.
SUBMITTED BY: Guy Brown, Ex. Dir HEDC
AGENDA CAPTION: Consideration and action regarding Local Business Façade Program and Policy.

Background Information

The City of Hutchins Façade Improvement Grant Program aims to enhance the exteriors of commercial properties to stimulate economic growth, workforce development, and tourism. Applicants can receive up to \$10,000 for eligible exterior improvements, including painting, signage, and landscaping. To apply, the property must be within Hutchins, free of liens or delinquent taxes, and intended for commercial use. The application requires detailed project descriptions, cost proposals, photos, and drawings. Additionally, a \$2,000 grant is available for TXDOT highway signage, contingent on having artwork and a contract with TXDOT.

Approved projects must adhere to a strict timeline, and funds are reimbursed upon project completion and verification. The application checklist ensures all required documents and information are submitted for grant consideration.

Budget Implications

The cost of the assistance would be derived from the HEDC budget. In the 2024 – 2025 HEDC Budget, the Executive Director is recommending \$40,000 be applied for this program.

Operational Impact

If approved by the HEDC Board of Directors, the item would go to the City Council for final approval.

Legal Review

The City Attorney will draft final Economic Development Agreements related to the Program.

Staff Recommendation

The Executive Director is recommending approval of the Program.

Supporting Documentation and Attachments

Draft City of Hutchins Façade Improvement Grant Program Guidelines
Draft Application