



STAFF REPORT

MEETING DATE: February 5, 2024

MEETING TYPE: City Council

SUBMITTED BY: Cynthia Olguin, City Secretary

AGENDA CAPTION: Discuss and consider Resolution R2024-02-1170 OF THE CITY OF HUTCHINS, TEXAS ORDERING AND PROVIDING NOTICE OF AN ELECTION FOR THE CITY OF HUTCHINS, TEXAS, TO BE HELD ON THE 4TH DAY OF MAY 2024 THE PURPOSE OF ELECTING THE MAYOR AND TWO (2) COUNCILMEMBERS AT LARGE FOR TWO (2) YEAR TERMS; ORDERING NOTICES OF ELECTION TO BE GIVEN; AUTHORIZING THE CITY ADMINISTRATOR TO EXECUTE A JOINT ELECTION AGREEMENT AND ELECTION SERVICES CONTRACT WITH DALLAS COUNTY ELECTIONS DEPARTMENT.

Presented by: Cynthia Olguin, City Secretary

Background Information

Per the Texas Election Code, the Hutchins City Council shall order the General Election to be held on Saturday, May 4, 2024, to elect the mayor and two (2) Councilmembers, (at large).

In 2023, the Dallas County Commissioner's Court determined that the City of Hutchins will have a single location for voting. The chosen site for both Early Voting and Election Day is Hutchins City Hall - Council Chamber. This decision was reached after a review of voter turnout for each location, the cost associated with each voting site, and careful consideration and consultation with the Dallas County Vote Center Advisory Committee.

Staff recommends that the Resolution include approval of a Joint Election Agreement and Election Services Contract by and between the City of Hutchins and Dallas County Elections, and to authorize the City Administrator to execute such joint election contract, together with any amendments thereto, as necessary to conduct a May 4, 2024, election. The Contract and all attachments are available for review in the City Secretary's office.

Early Voting by personal appearance dates and times:

Monday-Friday, April 22-26, 2024, from 8:00 a.m. to 5:00 p.m.

Saturday, April 27, 2024, from 7:00 a.m. to 7:00 p.m.

Sunday, April 28, 2024, from 12:00 p.m. to 6:00 p.m.

Monday-Tuesday, April 29, 2024, and April 30, 2024, from 7:00 a.m. to 7:00 p.m.

Early voting by personal appearance will be conducted at Hutchins City Hall Council Chambers located at 321 N. Main St., Hutchins, TX, along with countywide voting center locations to be determined by the Dallas County Elections Department.

Election Day Voting

May 4, 2024, from 7 a.m. to 7 p.m. Voting will be conducted at Hutchins City Hall – Council Chamber, along with countywide voting center locations to be determined by the Dallas County Elections Department.

Budget Implications

The Dallas County Elections Department has provided a preliminary cost estimate of \$2,450 to facilitate the City of Hutchins' participation in the Joint Election alongside thirty-five (35) other political subdivisions.

Legal Review

City Attorney Joe Gorfida reviewed the Dallas County Election Services Contract and prepared the Resolution Ordering the Election for the City of Hutchins.

Staff Recommendation

Staff recommends approval of the attached Resolution.

Supporting Documentation and Attachments

Resolution R2024-02-1170