



**CITY OF HUTCHINS
PARKS & RECREATION BOARD MEETING
MINUTES**

**Tuesday, January 07, 2025 at 6:30 PM
City Hall, 321 N. Main Street**

Pursuant to Section 551 of the Texas Government Code, notice is hereby given of a Regular Meeting of the Parks & Recreation Board to be held on Tuesday, January 7, 2025 at 6:30 PM located at Hutchins City Hall Council Chambers, 321 N. Main Street, Hutchins, Texas, at which time the following items will be discussed and considered.

Board Members

Chair, Brenda Campbell

Vice Chair, Cecile Gardner

Board Member, David Coleman

Board Member, Miriam Carmona

Board Member, Huell Gilliam

Alternate Board Member, Demarcus Odom

Alternate Board Member, Alicia McCowan

A. CALL TO ORDER AND ANNOUNCE A QUORUM PRESENT

1. Roll Call – Chair, B. Campbell called the meeting to order at 6:30 PM.

Present: B. Campbell, C. Gardner, D. Coleman, M. Carmona, H. Gilliam, and D. Odom.

Absent: A. McCowan

B. INVOCATION AND PLEDGE OF ALLEGIANCE

H. Gilliam led the invocation, and the Pledge of Allegiance was led by D. Coleman.

- C. CITIZEN COMMENTS** - *This agenda item provides an opportunity for citizens to address the Board on any matter that is not posted on the agenda. Anyone wishing to address the Board should complete a Citizen Comments Form and submit it to the recording secretary prior to the start of the Board meeting. There is a three (3) minute time limit for each citizen to speak. However, in accordance with the Texas Open Meetings Act, the Board cannot discuss issues raised or make any decision at this time. -None.*

- D. CONSENT AGENDA**—The Consent Agenda does not require the Board to deliberate on any items. Each Board member can remove *an item from this agenda so that it may be considered separately.*

2. Approval of Minutes from December 3, 2024.

H. Gilliam motioned to approve; C. Gardner seconded the motions. All in favor, motion passed

Voting Yea: B. Campbell, C. Gardner, D. Coleman, M. Carmona, H. Gilliam, and D. Odom.

Voting Nay: 0

E. PRESENTATIONS

3. KHB Initiatives 2025.

B. Campbell and D. Odom recommended that the cancer walk that will take place with Hutchins Big Event be held on The East side of Hutchins.

F. PUBLIC HEARINGS - None

G. REGULAR AGENDA - *As authorized by Section 551.071 of the Texas Government Code, the Board reserves the right to convene in Executive Session for the purpose of seeking confidential legal advice from the City Attorney on any agenda item listed herein.*

4. Discuss and consider The Board's recommendation for Easter Egg Hunt 2025.

The board collectively were happy with the Easter Egg hunt from 2024, but will come back to the next meeting with recommendations if they have any.

5. Discuss and consider the appointment of Gilbriana (Briana) Wadley as Secretary for KHB.

H. Gilliam motioned to approve Gilbriana (Briana) Wadley as secretary of KHB, and B. Campbell seconded the motion. All in favor, and motion passed.

Voting Yea: B. Campbell, C. Gardner, D. Coleman, M. Carmona, H. Gilliam, D. Odoam.

Voting Nay: 0

H. ITEMS OF COMMUNITY INTEREST

6. Easter Egg Hunt April 12, 2025. Campbell Park, Noon to 2 PM.

I. ADJOURN

H. Gillam motioned to end the meeting, and D. Coleman seconded the motion. All in favor, and the motion passed to adjourn meeting at 7 PM.

Voting Yea: B. Campbell, C. Gardner, D. Coleman, M. Carmona, H. Gilliam, D. Odoam.

Voting Nay: 0

CERTIFICATION

I certify that a copy of the January 7, 2025 agenda of items to be considered by the Parks & Recreation Board was posted on the City Hall bulletin board, a place convenient and readily accessible to the general public at all times, and to the City's website www.cityofhutchins.org, in accordance with Chapter 551 of the Texas Government Code. Posted on January 03, 2025 before 6:00 p.m.

APPROVED:

Brenda Campbell, President

ATTEST:

Wanda Randle
Staff Liaison