



**CITY OF HUTCHINS
CITY COUNCIL MEETING
MINUTES**

**Monday, October 06, 2025 at 6:30 PM
City Hall, 400 N. JJ Lemmon Rd.**

A Regular Meeting of the Hutchins City Council was held on Monday, October 6, 2025, at 6:30 p.m. at Hutchins City Hall Council Chambers, 400 N. JJ Lemmon Rd., Street, Hutchins, Texas, at which time the following items were discussed and considered.

A. CALL TO ORDER AND ANNOUNCE A QUORUM PRESENT

Mayor Vasquez called the meeting to order at 6:30 p.m. and announced a quorum.

PRESENT

Mayor Mario Vasquez
Mayor Pro Tem Steve Nichols
Councilmember Brenda Campbell
Councilmember Raymond Elmore
Councilmember Demarcus Odom
Councilmember America Rodriguez

B. INVOCATION AND PLEDGE OF ALLEGIANCE

Pastor John Richardson gave the Invocation and Councilmember Rodriguez led the Pledge of Allegiance.

C. CITIZEN COMMENTS –

Virginia Burrell, 1039 Timberview, spoke asking for assistance with roof repairs for a Hutchins resident.

D. CONSENT AGENDA - All items presented in the Consent Agenda require no deliberation by the Council. Each Council member has the opportunity of removing an item from this agenda so that it may be considered separately.

1. Consider approval of city council meeting minutes for August and September 2025. Presented by Cynthia Olguin, City Secretary

Councilmember Nichols made the motion, seconded by Councilmember Elmore, to approve the consent agenda as presented. All in favor, the motion carried.

Voting Ayes: Demarcus Odom, Brenda Campbell, Steve Nichols, Raymond Elmore, America Rodriguez.

E. PRESENTATIONS

2. Brandera Presentaton. Presented by: Beth Owens

Beth Owens, Brandera, presented council with a guide and other marketing deliverables and advertising samples as part of the rebranding and marketing strategies and council was asked to provide feedback on areas they would like to focus on. Ms. Owens explained the purpose of the marketing and strategy targeting current businesses and residents, but also focused on attracting new residents, businesses and visitors.

A Work Session will be scheduled soon to discuss marketing strategies.

3. Langdon Road Presentation. Presented by Blake Moore, Building Official

Building Official Blake Moore presented the item and introduced Bill Pletch. Bill Pletch, 340 Seacross Ct., Combine, Texas, stated he had previously presented to the council his proposal for purchasing additional acreage for the purpose of building a concrete plant.

Mr. Pletch provided an update on the project, including the status of the earth disturbance permits, the process for screening and sifting debris, and the amount of junk and debris that must be removed and sorted before clean fill can be brought in. He assured the council that they have hired companies and labs to ensure they are in compliance. The city's engineer is reviewing and approving each step of the cleanup process.

4. Speed limit change Lancaster Hutchins Rd. Presented by: Steve Perry, Police Chief

Police Chief Perry provided a brief summary and stated the ordinance with the proposed changes will be presented at the next meeting.

5. Traffic Impact Analysis Lancaster Hutchins at Wintergreen. Presented by: Steve Perry, Police Chief and Mamun Yusuf, Public Works Director

Director of Public Works Mamun Yusuf provided a brief summary of the traffic control analysis conducted by Kimley-Horn along Lancaster-Hutchins Road. The study recommends reducing the speed limit from 50 mph to 45 mph as traffic approaches the new residential development and again near the proposed four-way stop at Lancaster-Hutchins Road and Wintergreen Road.

6. Truck Routes and Signage. Presented by: Steve Perry, Police Chief

Police Chief Perry presented the item and recommended a truck route study. Council reviewed proposed signage and discussed consolidating signage. A suggestion was made for increased traffic control. Council directed Chief Perry to clean up the signage and include the fine amounts.

F. REGULAR AGENDA - As authorized by Section 551.071 of the Texas Government Code, the City Council reserves the right to convene in Executive Session for the purpose of seeking confidential legal advice from the City Attorney on any agenda item listed herein.

7. Resolution denying Oncor Electric Delivery Company LLC's application to change rates within the City. Presented by James Quin, City Administrator. Resolution R2025-09-1285

Councilmember Odom made the motion, seconded by Councilmember Rodriguez, to approve Resolution R2025-09-1285. All in favor, the motion carried.

Voting Ayes: Demarcus Odom, Brenda Campbell, Steve Nichols, Raymond Elmore, America Rodriguez.

- 8. Discuss and consider a Resolution APPROVING AND AUTHORIZING THE CITY ADMINISTRATOR TO EXECUTE THE GATEWAY MONUMENT AGREEMENT WITH TXDOT FOR CITY OF HUTCHINS GATEWAY SIGNS PROJECT ON W. PALESTINE STREET & DOWDY FERRY ROAD. Presented by: Mamun Yusuf, Director of Public Works**
Resolution R2025-09-1286

Councilmember Nichols made the motion, seconded by Councilmember Campbell, to approve Resolution R2025-09-1286. All in favor, the motion carried.

Voting Ayes: Demarcus Odom, Brenda Campbell, Steve Nichols, Raymond Elmore, America Rodriguez.

- 9. Resolution for Janitorial Services Agreement. Presented by: Karen Steward, HR Director**
Resolution Number: R2025-09-

City Secretary Olguin announced the correct Resolution number as R2025-09-1287.

Councilmember Nichols made the motion, seconded by Councilmember Campbell, to approve Resolution R2025-09-1287. All in favor, the motion carried.

Voting Ayes: Demarcus Odom, Brenda Campbell, Steve Nichols, Raymond Elmore, America Rodriguez.

- 10. Wilwash Discussion. Requested by Mario Vasquez, Mayor**

Fernando Rosas, 2000 IH 45, Runway Truck Wash, presented at the request of neighbors asking to open the back gates of the truck wash for rerouting truck traffic.

Building Official Tim Rawlings provided council an update from the Plat hearing in which the road was not designed for truck traffic and the residents did not want the street open to truck traffic. Councilmember Elmore confirmed that the residents on that street wanted the street to remain closed to traffic.

Mr. Rawlings informed council that the property owner could submit an application for an amended site plan. The application would be presented to the Planning and Zoning Commission and then to Council.

G. EXECUTIVE SESSION

- 11. Pursuant to Section 551.072 of the Texas Government Code, the City Council will convene into executive session to deliberate the purchase, exchange, lease or value of real property located within the City of Hutchins, Texas.**

Mayor Vasquez moved the council into Executive Session at 7:04 p.m.

H. RECONVENE INTO REGULAR SESSION

12. Action, if any, as a result of Executive Session:

Pursuant to Section 551.072 of the Texas Government Code, the City Council will convene into executive session to deliberate the purchase, exchange, lease or value of real property located within the City of Hutchins, Texas.

The council reconvened into Regular Session at 7:16 p.m.

No action taken as a result of Executive Session.

I. ITEMS OF COMMUNITY INTEREST

13. City Secretary Olguin announced the items of community interest.

J. ADJOURN

Councilmember Nichols made the motion, seconded by Councilmember Campbell, to adjourn the meeting at 8:17 p.m. All in favor, the motion passed.

PASSED AND APPROVED BY THE HUTCHINS CITY COUNCIL AT A REGULAR MEETING HELD ON THE 3rd DAY OF NOVEMBER 2025.

APPROVED:

Mario Vasquez, Mayor

ATTEST:

Cynthia Olguin, City Secretary