



STAFF REPORT

MEETING DATE:	November 3, 2025
MEETING TYPE:	City Council
SUBMITTED BY:	Cynthia Olguin
AGENDA CAPTION:	Discuss and consider a ballot with nomination of candidates for election to the Board of Directors of Dallas Central Appraisal District. Presented by Cynthia Olguin

Background Information

The Dallas Central Appraisal District (DCAD) previously notified the council of the timeline to appoint two members to the DCAD Board of Directors for terms expiring on December 31, 2025.

- On September 15, 2025, the Hutchins City Council nominated Councilwoman America Rodriguez as a candidate for election to the Board of Directors of Dallas Central Appraisal District.
- The governing body of each taxing unit entitled to vote must cast its votes in an open meeting by resolution and submit the resolution ballot to the Dallas CAD Chief Appraiser **BEFORE** December 15, 2025.
- Before December 31, the Chief Appraiser will declare the two candidates who received the largest cumulative vote totals as elected.

Included with this staff report is a Ballot with the list of candidates. The City of Hutchins is entitled to cast two (2) votes for a candidate of their choice. The city must return the Resolution and the Ballot before December 15, 2025.

Staff Recommendation

Supporting Documentation and Attachments

Memo and ballot from DCAD
Resolution