



Hutchins EDC  
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**MINUTES**  
**HUTCHINS ECONOMIC DEVELOPMENT CORPORATION (HEDC)**  
**REGULAR BOARD OF DIRECTORS MEETING**  
**THURSDAY, AUGUST 08, 2024 – 6:30 P.M.**  
**HEDC OFFICE – 103 WEST PALESTINE**  
**500 W. HICKMAN ST., HUTCHINS, TEXAS 75141**

The Hutchins Economic Development Corporation Board of Directors met on August 08, 2024, at 6:30 p.m. to conduct a regular meeting at the Hutchins Economic Development Office located at 103 West Palestine St, Hutchins, Texas, 75141 at which time the following items were discussed and considered:

**ATTENDANCE:**

**BOARD MEMBERS**

Raymond Elmore, President  
Norma Harlin  
Artis Johnson  
Aurora Madrigal  
Steve Nichols, Vice President  
Demarcus Odom  
Mario Vasquez  
Guy Brown, Executive Director

**A. Call Meeting to Order**

The meeting was called to order at 6:30 p.m. The meeting was held at the Hutchins Economic Development Corporation office located at 103 Palestine, Hutchins, Texas, 75141.

**1. Roll Call**

A quorum of the Board of Directors was established. At Roll Call, all the HEDC Board of Directors were present.

**Invocation**

Invocation was given by Mr. Johnson.

**B. Citizen Comments.**

There were no comments from citizens.

**C. CONSENT AGENDA:** *All items presented in the Consent Agenda require no deliberation by the Board. Each Board member has the opportunity of removing an item from this agenda so that it may be considered separately.*

There were no Citizen Comments from the audience.

**1. Consideration and action regarding the Minutes of the Hutchins Economic Development Corporation Meeting held on June 13, 2024.**

Mr. Nichols made a motion to approve the minutes of June 13, 2024. The motion was seconded by Mr. Vasquez and passed 6-0 with Ms. Madrigal abstaining.

**D. PUBLIC HEARINGS**

**NONE.**

**E. REGULAR AGENDA**

**2. Consideration and action regarding Local Business Façade Program and Policy.**

The Executive Director presented the Board with a draft Local Business Façade Program and Policy. After discussion, Ms. Madrigal made a motion to approve the Local Business Façade Program and Policy. The motion was seconded by Mr. Johnson and passed unanimously.

**3. Consideration and action regarding Resolution 240808-01, a Resolution of the Hutchins Economic Development Corporation Board of Directors recommending the HEDC Capital Improvements Plan to the Hutchins City Council.**

The Board reviewed and discussed the HEDC Capital Improvement Plan.

Mr. Nichols made a motion to approve Resolution 240808-01, a Resolution of the Hutchins Economic Development Corporation Board of Directors recommending the HEDC Capital Improvements Plan to the Hutchins City Council. The motion was seconded by Mr. Johnson and passed unanimously.

**4. Staff Report.**

The Executive Director presented the board with an update on current HEDC activities and city projects. The Board asked questions and discussed the status of the projects. No action was taken on this item.

**F. RECONVENE INTO REGULAR SESSION and take any action necessary as a result of Executive Session.**

**1. Adjourn to Executive Session pursuant to the provisions of Chapter 551, Government Code in accordance with the authority contained in:**

None

**G. RECONVENE INTO REGULAR SESSION and take any action necessary as a result of Executive Session.**

None

**H. Adjournment.**

No further business was conducted, Ms. Nichols made a motion to adjourn the meeting. Mr. Vasquez seconded the motion. The Board, by unanimous vote, adjourned the meeting at 6:52 p.m.

**Approved:**

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Raymond Elmore, President