



HEDC AGENDA STAFF REPORT

MEETING DATE: April 10, 2025
SUBMITTED BY: Guy Brown, Ex. Dir HEDC
AGENDA CAPTION: Consideration and action regarding request from Cynthia Mickens Ministries for HEDC Grant related to property located at 302 West Palestine in Hutchins.

Background Information

The HEDC received a request for assistance for property located at 302 West Palestine in Hutchins. Cynthia Mickens Ministries organizes and administers a food giveaway every 3rd Saturday in Hutchins. To expand operations and deliver more food to Hutchins and surrounding residents, Ms. Mickens Ross is requesting assistance from the HEDC Board of Directors to purchase a commercial freezer at an estimated cost of \$3,800.

Budget Implications

The cost of the assistance would be derived from the HEDC Budget.

Operational Impact

If approved by the HEDC Board of Directors, the item would go to the City Council for final approval.

Legal Review

The City Attorney will draft an agreement related to the project.

Staff Recommendation

The Executive Director is recommending that the board review the project and determine a grant amount to assist with the requested equipment.

Supporting Documentation and Attachments

Request from Cynthia Mickens Ministries.