



**CITY OF HUTCHINS
KEEP HUTCHINS BEAUTIFUL
MINUTES**

**Tuesday, December 10, 2024 at 6:00 PM
City Hall, 321 N. Main Street**

Pursuant to Section 551 of the Texas Government Code, notice is hereby given of a Regular Meeting of the Building & Standards Commission Board to be held on Tuesday, December 10, 2024, at 6:00 PM located at Hutchins City Hall Council Chambers, 321 N. Main Street, Hutchins, Texas, at which time the following items will be discussed and considered.

Board Members

Chair, Desiree Francis
Vice Chair, America Rodriguez
Board Member, Kimberley Diaz
Board Member, Larocho Odom
Board Member, Elaine Hudson
Board Member, Gilbrianna (Brianna), Wadley
Historian, Tynee Sims-Rogers
Scott Lindsay-Alternate
Teresa Ayala - Alternate

A. CALL TO ORDER AND ANNOUNCE A QUORUM PRESENT

1. Roll Call – Chair, D. Francis called the meeting to order at 6:05 PM.

Present: D. Francis, A. Rodriguez, K. Diaz, L. Odom, E. Hudson, and G. Wadley.

Absent: S. Lindsay, T. Rodgers, and T. Ayala

B. INVOCATION AND PLEDGE OF ALLEGIANCE

L. Odom led the invocation, and the Pledge of Allegiance was led by A. Rodriguez.

- C. CITIZEN COMMENTS** - *This agenda item provides an opportunity for citizens to address the Board on any matter that is not posted on the agenda. Anyone wishing to address the Board should complete a Citizen Comments Form and submit it to the recording secretary prior to the start of the Board meeting. There is a three (3) minute time limit for each citizen to speak. However, in accordance with the Texas Open Meetings Act, the Board cannot discuss issues raised or make any decision at this time. -None*

- D. CONSENT AGENDA** - *All items presented in the Consent Agenda require no deliberation by the Board. Each Board member has the opportunity of removing an item from this agenda so that it may be considered separately.*

2. Approval of Minutes from October 8, 2024

L. Odom motioned to approve; A. Rodriguez seconded the motion. All in favor, motion passed

Voting Yea: D. Francis, A. Rodriguez, K. Diaz, L. Odom, E. Hudson, and G. Wadley.

Voting Nay: 0

E. PRESENTATIONS

3. Keep Texas Beautiful Update presented by W. Randle.

On October 16, 2024, KHB became an official affiliate of Keep Texas Beautiful. W. Randle is working with public works to put sign-up

4. Yard of the Month update presented by W. Randle.

Yard of the Month will start in March, and residents will submit votes through the online portal. There will be no voting/signs in January, February, November, and December. If a board member's yard is nominated, the board member cannot vote.

Awards will be a certificate, a \$25 gift card to a hardware store, and a yard sign that they can keep. There will be a winner from each side of Hutchins (East and West)

F. REGULAR AGENDA - *As authorized by Section 551.071 of the Texas Government Code, the Board reserves the right to convene in Executive Session for the purpose of seeking confidential legal advice from the City Attorney on any agenda item listed herein.*

5. Discuss and consider the Logo and tagline for KHB.

W. Randle will send out options for members to come up with a logo. Members can also go on brand crowd to play around with logo options. W. Randle will wait for the board to come back with the options the board has selected.

6. Discuss and consider dates and times for FY2025 Events.

- A. Arbor Day: KHB will plant trees. W, Randle checked with Dallas County, and they have a program that furnishes trees, but they are unsure of the type of trees they will have available. Odom motioned to have Arbor Day on March 22, 2025, and K. Diaz Seconded the motion. All were in favor, and the motion passed.

Voting Yea: D. Francis, A. Rodriguez, K. Diaz, L. Odom, E. Hudson, and G. Wadley.

Voting Nay: 0

- B. Community Clean up: KHB Will designate an area that needs cleaning in the City. B. Wadley motioned to designate the day for Community Clean up as June 7, 2025, L. Odom seconded the motion. All in favor, motion passed.

Voting Yea: D. Francis, A. Rodriguez, K. Diaz, L. Odom, E. Hudson, and G. Wadley.

Voting Nay: 0

- C. Hutchins Big Event: KHB will form a partnership with the Park Board to make one huge city event. Will Incorporate Fall Fest, a Breast Cancer Walk, and a community event to enhance the local parks. B. Wadley motioned to designate the day for the Community Clean up on October 11, 2025, and L. Odom seconded the motion. All in favor, motion passed.

Voting Yea: D. Francis, A. Rodriguez, K. Diaz, L. Odom, E. Hudson, and G. Wadley.

Voting Nay: 0

G. ITEMS OF COMMUNITY INTEREST

7. Easter Egg Hunt April 20, 2025, Campbell Park, Noon to 2 PM.

H. ADJOURN

B. Wadley motioned to end the meeting at 6:49 PM, and E. Hudson seconded the motion. All in favor, motion passed

CERTIFICATION

I certify that a copy of the December 10, 2024, agenda of items to be considered by the Building & Standards Commission Board was posted on the City Hall bulletin board, a place convenient and readily accessible to the general public at all times, and to the City's website, in accordance with Chapter 551 of the Texas Government Code. Posted on December 6, 2024, before 6:00 p.m.

ATTEST:

Wanda Randle
Staff Liaison