



**Hutchins City Hall**  
**321 N. Main Street**  
**Hutchins, TX 75141**  
**[www.cityofhutchins.org](http://www.cityofhutchins.org)**

**Chairman Joseph Matthews**  
**Vice Chairwoman Marie Harris**  
**Commissioner Tod Davis**  
**Commissioner Don Pressler**  
**Commissioner Teronika Gaines**  
**Commissioner James Spence (A)**  
**Commissioner Marie Harris (A)**

**MINUTES**  
**HUTCHINS PLANNING AND ZONING COMMISSION**  
**December 19, 2024**  
**REGULAR MEETING – 6:00 P.M.**

A meeting of the Planning and Zoning Commission of the City of Hutchins was conducted on December 19, 2023, at 6:00 p.m. at the Hutchins City Hall Hutchins, Texas 75141.

**A. CALL TO ORDER.**

Chairman Matthews called the meeting to order at 6:00 p.m.  
Mr. James Spence gave the invocation.  
The pledge of allegiance was performed.

**Members Present:**

Chairman Joseph Matthews  
Commissioner Tod Davis  
Commissioner Don Pressler  
Commissioner James Spence

**Members Absent:**

Commissioner Teronika Gaines  
Commissioner Marie Harris

**B. CITIZEN COMMENTS**

No citizens' comments were made.

**C. PRESENTATIONS**

No presentations were given.

**D. CONSENT AGENDA**

No items on the consent agenda.

**E. PUBLIC HEARINGS**

1. **Conduct a public hearing, consider a request by applicant and property owner Ghislaine Castro, for an SUP request to allow an Accessory Dwelling in the Single Family Residential 10,000 (SF-10) District, William Gatlin Abst 499 PG 124, located North of East Wintergreen Road and South of Dowdy Ferry Road commonly addressed as 1528 Trout Road.**

The Public Hearing opened at 6:14 PM. The owner of the property gave their comments on the request. Aurora and Felix Madrigal spoke their opposition to the item and concerns about the request for the dwelling. Raymond Elmore spoke about his concerns about the property. Public Hearing closed at 6:29PM.

The commission voted to deny the SUP request because they cited the ability to replat the property.

#### **F. REGULAR AGENDA**

2. **Discuss and consider the election of a new President, for a one-year term ending July 2025**

Commissioner Davis made a motion, and recommended Joseph Matthews remains President for the one-year term ending July 2025. Commissioner Pressler seconded the motion to approve. Motion carried 5-0.

3. **Discuss and consider the election of a new Vice President, for a one-year term ending in July 2025**

Commissioner Spence made a motion and recommended Tod Davis as Vice President for the one-year term ending July 2025. Commissioner Pressler seconded the motion. Motion carried 5-0.

4. **Discuss and consider the election of a new Secretary, for a one-year term ending July 2025**

Commissioner Matthews made a motion and recommended Don Pressler as Secretary for the one-year term ending July 2025. Commissioner Davis seconded the motion. Motion carried 5-0.

5. **Approval of November 21, 2024, Minutes**

Commissioner Davis made a motion to approve the minutes. Commissioner Pressler seconded the motion to approve. Motion carried 5-0.

#### **G. ITEMS OF COMMUNITY INTEREST**

1. The items of community interest were read into the record.

#### **H. ADJOURN**

Commissioner Pressler made a motion to adjourn. Commissioner Davis seconded the motion Approved by a 5-0 roll call vote. The meeting was adjourned at 6:43 PM.

APPROVED:

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Joseph Matthews  
Chairman

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Tod Davis  
Vice Chairman

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Recording Secretary