



**CITY OF HUTCHINS
PARKS & RECREATION BOARD MEETING
MINUTES**

**Tuesday, August 04, 2026 at 6:30 PM
City Hall - Council Chamber, 400 N. JJ Lemmon Road**

A Regular Meeting of the Hutchins Park & Recreation Board was held on Tuesday, August 4, 20236, at 6:30 PM at Hutchins City Hall Council Chambers, 400 N JJ Lemmon Road, Hutchins, Texas, at which time the following items were discussed and considered.

A. CALL TO ORDER AND ANNOUNCE A QUORUM PRESENT

B Campbell called the meeting to order at 6:33 PM and announced a quorum.

Present

B. Campbell
C. Gardner
D. Coleman
H. Gilliam
D. Odom

Absent

V. Pellum

B. INVOCATION AND PLEDGE OF ALLEGIANCE

H. Gilliam gave the invocation, and D. Odom led the pledge of allegiance.

C. CITIZEN COMMENTS - None

D. CONSENT AGENDA -

1. Approval of Minutes from July 8, 2026.

Motion made by D. Coleman and seconded by D. Odom to approve the minutes from July 8, 2026.
All in favor, motion passed.

Voting Yea: B. Campbell, C. Gardner, D. Coleman, H. Gilliam, and D. Odom

Voting Nay: 0

E. PRESENTATIONS

2. Discuss the Post Back to School BBQ presented by W. Randle.

W. Randle advised the feedback received from sponsors was positive, and they would like to sponsor again. The Board agreed that the event was a success, and next year they will consider an indoor event.

F. REGULAR AGENDA

3. Discuss and consider the resignation of Brenda Campbell as Chair of the Parks and Recreation Board, presented by W. Randle.

H. Gilliam motioned to approve the resignation of B. Campbell as Chair, and C. Gardner seconded the motion. All in favor, motion passed.

Voting Yea: B. Campbell, C. Gardner, D. Coleman, H. Gilliam, and D. Odom

Voting Nay: 0

4. Discuss and consider the appointment of a new Chair for the Parks and Recreation Board, presented by W. Randle.

C. Gardner moved to recommend V. Pellow as Chair, with a second by D. Odom. While the motion passed subject to V. Pellow's acceptance, the Board subsequently voted to table the matter until the September meeting.

Voting Yea: B. Campbell, C. Gardner, D. Coleman, H. Gilliam, and D. Odom

Voting Nay: 0

5. Fall Festival update presented by W. Randle.

W. Randle reported that carnival rides have been added to the Fall Festival as directed by the Board. With the contract now approved, event planning can proceed. H. Gilliam moved to proceed with the proposed festival lineup, with additions: a scavenger hunt, carnival rides, a costume contest, a dessert contest, a Golden Pumpkin hunt, a trick-or-treat trail, and food options. C. Gardner seconded the motion. All in favor, motion passed.

Voting Yea: B. Campbell, C. Gardner, D. Coleman, H. Gilliam, and D. Odom

Voting Nay: 0

6. Discuss and consider the FY2026 Christmas Parade presented by W. Randle.

W. Randle announced that a 12-minute fireworks show was approved and requested the Board's guidance regarding the Christmas Parade. D. Coleman moved to schedule the Christmas Parade so that it begins during the day and transitions into the fireworks display. H. Gilliam seconded the motion. All in favor, motion passed.

Voting Yea: B. Campbell, C. Gardner, D. Coleman, H. Gilliam, and D. Odom

Voting Nay: 0

7. Discuss and Consider Outline for FY2027 presented by W. Randle.

The Board agreed to maintain the four established events for FY2027, but deferred deciding on resident registration for the Back-to-School event. The Board tabled the registration decision until the next meeting.

G. ITEMS OF COMMUNITY INTEREST

8.

Fall Festival October 10, 2026, 12PM to 3:30PM

Christmas Parade December 12, 2026, 4:45PM to 7:30PM

KHB FY 2026 Initiatives

Fall Clean Sweep October 17, 2026, TBD

Yard of The Month (March - October)

H. ADJOURN

Motion made to adjourn the meeting at 7:42 PM by H. Gilliam, and seconded by D. Coleman. All in favor, motion passed.

Voting Yea: B. Campbell, C. Gardner, D. Coleman, H. Gilliam, and D. Odom

Voting Nay: 0

**PASSED AND APPROVED BY THE PARK AND RECREATION BOARD AT A REGULAR MEETING
HELD ON THE 1ST OF SEPTEMBER.**

APPROVED:

Chair

ATTEST:

Liason, W. Randle