

**CITY OF HUTCHINS  
RESOLUTION R2025-02-1234**

**A RESOLUTION OF THE CITY OF HUTCHINS, TEXAS, ORDERING AND PROVIDING NOTICE OF AN ELECTION FOR THE CITY OF HUTCHINS, TEXAS, TO BE HELD ON THE 3<sup>rd</sup> DAY OF MAY 2025, FOR THE PURPOSE OF ELECTING THREE (3) COUNCILMEMBERS AT LARGE FOR THREE (3) YEAR TERMS; ORDERING NOTICES OF ELECTION TO BE GIVEN; AUTHORIZING THE CITY ADMINISTRATOR TO NEGOTIATE AND EXECUTE A JOINT ELECTION AGREEMENT AND ELECTION SERVICES CONTRACT WITH DALLAS COUNTY ELECTIONS DEPARTMENT; PROVIDING A REPEALING CLAUSE; PROVIDING A SEVERABILITY CLAUSE; AND PROVIDING FOR AN EFFECTIVE DATE.**

**WHEREAS**, in accordance with the general laws and Constitution of the State of Texas, a General City Election for municipal officers shall be conducted on the first Saturday in May 2025; and

**WHEREAS**, the City Council has authority pursuant to Chapter 31, Texas Election Code, to enter into an agreement with Dallas County and other political subdivisions to hold the election as a Joint Election and to obtain certain election services.

**NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF HUTCHINS, TEXAS that:**

**SECTION 1.** That a General Election for municipal officers is hereby ordered to be conducted on May 3, 2025, at which election all qualified voters of the City may vote for the purpose of electing three (3) Councilmembers at large for a three (3) year term. The candidate for each such office, receiving a majority of all votes cast for all the candidates for an office, shall be elected to serve such term.

Notice of said election shall be published once in the official newspaper of the City not earlier than the 30<sup>th</sup> day or later than the 10<sup>th</sup> day before Election Day and shall be posted on the bulletin board used to publish notice of city council meetings not later than the 21<sup>st</sup> day before Election Day. A copy of the published notice that contains the name of the newspaper and the date of publication shall be retained as a record of such notice, and the person posting the notice shall make a record of the time of the posting stating the date and place of posting.

**SECTION 2.** Chapter 31 of the Texas Election Code authorizes county election officers to contract with the governing body of a political subdivision situated wholly or partly in the county served by the officer to perform certain election services. The election shall be held as a Joint Election pursuant to a Joint Election Agreement and Election Services Contract by and between the City of Hutchins and Dallas County Elections. The election shall be conducted in accordance with the terms and conditions of any such joint election contracts and the City Administrator is hereby authorized to negotiate and execute such joint election contracts, together with any amendments thereto, as necessary to conduct the May 3, 2025, election and run-off, if any.

Pursuant to the Joint Election Agreement, the Dallas County Elections Administrator shall serve as Election Administrator for the election.

Presiding Election Judge and an Alternate Presiding Election Judge appointed to serve at said polling places shall be those election officials furnished by the Election Administrator from the list of proposed election judges in accordance with the Joint Election Agreement.

**SECTION 3.** The local polling place for said election shall be the Hutchins City Hall, 321 N. Main St., Hutchins, Texas. The election polling places and voting centers for the Election shall be the Dallas County Election Precincts wholly or partially within the territorial limits of the City. The Election Day polling place will be determined by Dallas County Elections Department in the joint election contract. On election day, the polls shall be open from 7:00 a.m. to 7:00 p.m. The City Secretary is authorized to make changes to the place and times of the voting locations without further City Council action or approval after consulting with Dallas County Elections Administrator and determining that a change in the places or times is necessary.

**SECTION 4.** Heider Garcia, Elections Administrator, is the appointed early voting clerk in compliance with Section 271.006 of the Texas Election Code. Other deputy early voting clerks will be appointed as needed to process early voting mail and to conduct early voting at the branch locations. Early voting shall also be conducted at the main early voting polling place or any County Branch Early Voting Locations. Any qualified voter for the Joint Election may vote early by personal appearance at either the main early voting locations or at any of the branch locations.

Early voting by personal appearance will be conducted on weekdays beginning Tuesday, April 22, 2025, and continuing through Friday, April 25, 2025, between 8 a.m. and 5 p.m.; Saturday, April 26, 2025, between 7 a.m. and 7 p.m.; Sunday, April 27, 2025, between 12 p.m. and 6 p.m.; Monday, April 28, 2025, and Tuesday, April 29, 2025, between 7 a.m. and 7 p.m., as provided in the Joint Election Agreement. Any qualified voter for the Joint Election may vote early by personal appearance at either the main early voting location or at any of the branch locations.

**MAIN EARLY VOTING POLLING PLACE:**

George L. Allen Sr. Courts Building  
600 Commerce Street  
Dallas, Texas 75202

**BRANCH EARLY VOTING POLLING PLACE:**

Hutchins City Hall – Council Chambers  
321 N. Main St.  
Hutchins, Texas 75141

Branch Early Voting Polling locations, dates and times will be determined by the Dallas County Elections Department and published in the election notice and posted on the website at [www.dallascountyvotes.org](http://www.dallascountyvotes.org). Branch Early Voting Polling locations are subject to change.

## EARLY VOTING BY MAIL:

Heider Garcia, Elections Administrator  
Dallas County Elections Department  
1520 Round Table Dr.  
Dallas, Texas 75247  
Email: [evapplications@dallascounty.org](mailto:evapplications@dallascounty.org)  
Fax: 214-819-6301

An application may be submitted any time during the year of the election. The deadline for which applications for a ballot by mail must be received by the early voting clerk is April 22, 2025 (the eleventh day before Election Day). The deadline for a Federal Post Card Application is the same as an application for a ballot by mail.

All requests for early voting ballots by mail that are received by the City of Hutchins will be transported by runner on the day of receipt to Heider Garcia, Elections Administrator.

**SECTION 8.** All resolutions or parts of resolutions in force when the provisions of this Resolution become effective which are inconsistent or in conflict with the terms and provisions contained in this Resolution are hereby repealed only to the extent of such conflict.

**SECTION 9.** Should any part, sentence, or phrase of this Resolution be determined to be unlawful, void, or unenforceable, the validity of the remaining portions of this Resolution shall not be adversely affected. No portion of this Resolution shall fail or become inoperative by reason of the invalidity of any other part. All provisions of this Resolution are declared to be severable.

**SECTION 10.** This Resolution shall take effect immediately from and after its passage and the publication of the caption, as the law in such cases provides.

**DULY RESOLVED AND ADOPTED** by the City Council of the City of Hutchins, Texas, this the **3rd** day of February 2025.

CITY OF HUTCHINS, TEXAS

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Mario Vasquez, Mayor

ATTEST:

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Cynthia Olguin, City Secretary  
(01-22-2025: 4923-044-4498)

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