



STAFF REPORT

MEETING DATE:	February 3, 2025
MEETING TYPE:	City Council
SUBMITTED BY:	Cynthia Olguin, City Secretary
AGENDA CAPTION:	Discuss and consider Resolution R2025-02-1234 OF THE CITY OF HUTCHINS, TEXAS, ORDERING AND PROVIDING NOTICE OF AN ELECTION FOR THE CITY OF HUTCHINS, TEXAS, TO BE HELD ON THE 3 rd DAY OF MAY 2025, FOR THE PURPOSE OF ELECTING THREE (3) COUNCILMEMBERS AT LARGE FOR THREE (3) YEAR TERMS; ORDERING NOTICES OF ELECTION TO BE GIVEN; AUTHORIZING THE CITY ADMINISTRATOR TO NEGOTIATE AND EXECUTE A JOINT ELECTION AGREEMENT AND ELECTION SERVICES CONTRACT WITH DALLAS COUNTY ELECTIONS DEPARTMENT; PROVIDING A REPEALING CLAUSE; PROVIDING A SEVERABILITY CLAUSE; AND PROVIDING FOR AN EFFECTIVE DATE. Presented by: Cynthia Olguin, City Secretary

Background Information

Per the Texas Election Code, the Hutchins City Council shall order the General Election to be held on Saturday, May 3, 2025, to elect three (3) Councilmembers, (at large).

Staff recommends that the Resolution include approval of a Joint Election Agreement and Election Services Contract by and between the City of Hutchins and Dallas County Elections, and to authorize the City Administrator to negotiate and execute such joint election contract, together with any amendments thereto, as necessary to conduct a May 3, 2025, election. The Contract and all attachments are still in review by the thirty-four (34) participating entities and their attorneys, but a draft is available for review in the City Secretary's office.

Early voting by personal appearance will be conducted from April 22, 2025, through April 29, 2025, at Hutchins City Hall Council Chambers located at 321 N. Main St., Hutchins, TX, along with countywide voting center locations to be determined by the Dallas County Elections Department.

Election Day Voting will be on May 3, 2025, from 7 a.m. to 7 p.m. at Hutchins City Hall – Council Chamber, along with countywide voting center locations to be determined by the Dallas County Elections Department.

Budget Implications

The Dallas County Elections Department has provided an estimated cost invoice of \$4,006,67 to facilitate the City of Hutchins' participation in the Joint Election alongside thirty-four (34) other political subdivisions.

Legal Review

City Attorney Joe Gorfida prepared the Resolution Ordering the Election and will review the Dallas County Election Services Contract.

Staff Recommendation

Staff recommends approval of the attached Resolution.

Supporting Documentation and Attachments

Resolution R2024-02-1170