



**CITY OF HUTCHINS  
KEEP HUTCHINS BEAUTIFUL  
MINUTES  
Tuesday, May 13, 2025 at 6:00 PM  
Community Center, 500 W. Hickman**

Pursuant to Section 551 of the Texas Government Code, notice is hereby given of a Regular Meeting of the Keep Hutchins Beautiful Board to be held on Tuesday, May 13, 2025 at 6:00 PM located at Hutchins Community Center, 500 W. Hickman, Hutchins, Texas, at which time the following items will be discussed and considered.

**A. CALL TO ORDER AND ANNOUNCE A QUORUM PRESENT**

Chair, Desiree D. Francis called the meeting to order at 6:12 PM and announced a quorum.

**Present**

D. Francis  
K. Diaz  
E. Hudson  
T. Sims-Rogers  
G. Wadley

**Absent**

L. Odom  
A. Rodriguez  
S. Lindsay  
T. Ayala

**B. INVOCATION AND PLEDGE OF ALLEGIANCE**

G. Wadley led the invocation, and D. Francis led the Pledge of Allegiance.

**C. CITIZEN COMMENTS** - *This agenda item provides an opportunity for citizens to address the Board on any matter that is not posted on the agenda. Anyone wishing to address the Board should complete a Citizen Comments Form and submit it to the recording secretary prior to the start of the Board meeting. There is a three (3) minute time limit for each citizen to speak. However, in accordance with the Texas Open Meetings Act, the Board cannot discuss issues raised or make any decision at this time. -None.*

**D. CONSENT AGENDA** - *All items presented in the Consent Agenda require no deliberation by the Board. Each Board member has the opportunity of removing an item from this agenda so that it may be considered separately.*

**1. Approval of Minutes from April 8, 2025**

T. Sims-Rodgers motioned to approve the minutes from May 13, 2025, and G. Wadley seconded the motion. All in favor, motion passed.

Voting Yea: D. Francis, K. Diaz, E. Hudson, T. Sims-Rogers, and G. Wadley

Voting Nay: 0

## **E. PRESENTATIONS**

### **2. Post update on The Great American Clean-Up presented by W. Randle.**

The Board concluded that the event was successful and made no recommendations for improvement. W. Randle reported that the event had the highest number of volunteers to date, totaling 22. After surveying 10 of the collected bags, it was observed that the most commonly found items included cigarette butts, bottle and container caps, plastic utensils, food wrappers and containers, as well as cardboard boxes.

### **3. Review of the KHB Ordinances presented by W. Randle.**

W. Randle reviewed the KHB Ordinance and advised that the board should refer to the ordinance when making decisions about upcoming events for FY2026.

### **4. Expectations for the 2025-2026 initiatives presented by W. Randle, with the last initiative for this fiscal year completed.**

W. Randle urged the Board to consider what 2026 might look like for events. She suggested they decide whether to continue with the events from this year and build upon them or to retain the four events planned for 2025.

T. Sims-Rogers inquired whether Keep Texas Beautiful hosts a conference that the Board can attend. W. Randle responded that they do have a conference, but it is too late to participate this year. However, she will look into it for FY2026. The event will need to be added to the calendar and the Board should aim to spend wisely. W. Randle suggested that at the next meeting, the Board could review the Keep Texas Beautiful conference opportunities online as a group.

## **F. REGULAR AGENDA - *As authorized by Section 551.071 of the Texas Government Code, the Board reserves the right to convene in Executive Session for the purpose of seeking confidential legal advice from the City Attorney on any agenda item listed herein.***

### **5. Discuss and consider Hutchins Big Event.**

W. Randle mentioned that she would review the budget, and the board needs to develop a plan for the event and vote on it during the next meeting.

T. Sims-Rogers advised that she would look into EPA grants for recycling and suggested that the Board start a community garden. W. Randle noted that the city currently has a community garden supported by Cynthia Mickens Ministries. T. Rogers recommended that the Board support Cynthia's efforts.

T. Rogers also suggested that the Board survey residents near each park to determine what beautification efforts they would like to see implemented at their closest park for suggestions.

D. Francis proposed that the Board lay sod in areas where new sidewalks have been installed.

E. Hudson recommended either painting or removing the large rock bed located at the entry way to Palestine. She also suggested painting the large rock at Campbell Park, as it

has become chipped. W. Randle mentioned that painting large rocks at Campbell Park would be an item that should be raised by residents at the City Council Meeting.

K. Diaz inquired about the installation of solar lights in the parks. W. Randle agreed to check on the status of the lights and report back at the next meeting.

K. Diaz asked if maybe residents could donate bottle caps and maybe hire someone to make art out of recycled bottle caps.

D. Francis proposed that the board involve the youth in beautifying the community by painting the sidewalks, trails, or the parks. W. Randle cautioned that murals can be expensive, and any project exceeding \$7,500 would require three quotes and must be presented to the council. A decision must be reached by June, allowing the board sufficient time to request funding from the council if necessary regarding Hutchins Big Event.

#### **G. ITEMS OF COMMUNITY INTEREST**

6. Yard of the Month (on going)

7. Back -to -School Event August 2, 2025 Campbell Park.

#### **H. ADJOURN**

G. Wadley motioned to adjourn the meeting; E. Hudson seconded the motion. All in favor, the motion passed. Meeting adjourned at 7:14 PM.

Voting Yea: E. Hudson, K. Diaz, T. Sims-Rogers, G. Wadley, and D. Francis

Voting Nay: 0

APPROVED:

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Chair, Desiree Francis

ATTEST:

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Wanda Randle  
Staff Liaison