



**CITY OF HUTCHINS  
CITY COUNCIL MEETING  
AGENDA**

**Monday, April 06, 2026, at 6:30 PM  
City Hall - Council Chamber, 400 N. JJ Lemmon Road**

A Regular Meeting of the Hutchins City Council was held on Monday, April 6, 2026, at 6:30 PM at which time the following items will be discussed and considered.

**A. CALL TO ORDER AND ANNOUNCE A QUORUM PRESENT**

Mayor Vasquez called the meeting to order at 6:30 p.m. and announced a quorum.

PRESENT

Mayor Mario Vasquez  
Mayor Pro Tem Steve Nichols  
Councilmember Raymond Elmore  
Councilmember Brenda Campbell  
Councilmember America Rodriguez

ABSENT

Councilmember Demarcus Odom

**B. INVOCATION AND PLEDGE OF ALLEGIANCE**

Councilmember Campbell gave the invocation, and Councilmember Rodriguez led the pledge of allegiance.

**C. CITIZEN COMMENTS –**

David Coleman, 111Willowgrove Drive, spoke in opposition to Mario Vasquez for mayor.

**D. CONSENT AGENDA - All items presented in the Consent Agenda require no deliberation by the Council. Each Council member has the opportunity of removing an item from this agenda so that it may be considered separately.**

**1. Consider approval of city council meeting minutes for March 2026. Presented by Cynthia Olguin, City Secretary**

Councilmember Nichols made a motion seconded by Councilmember Elmore to approve the consent agenda as presented. All in favor, the motion carried.

For: Steve Nichols, Raymond Elmore, America Rodriguez and Brenda Campbell.

**E. PRESENTATIONS**

**2. Presentation of Award of Excellence, recognizing city Librarian Olivia Daniels and Library Assistant Jesus Rios. Presented by Wanda Randle-Director**

Wanda Randle, Director Community Services and Park Program recognized Olivia Daniels, Library Director, and Jesus Rios for their outstanding work at the Hutchins Public Library.

The library received the Achievement of Library Excellence Award for the fourth consecutive year from the Texas Municipal Library Directors Association, placing it in the top 20% of libraries in Texas. Ms. Randle noted that library programming has increased by approximately 300% under Ms. Daniels' leadership and highlighted ongoing outreach efforts to serve residents throughout the community.

Mayor Vasquez presented a proclamation dated April 6, 2026, recognizing the library's excellence in services, innovation, and educational programming.

**3. Proclamation Telecommunicator Appreciation Week. Presented by: Steve Perry, Police Chief**

Chief Perry highlighted the vital role of telecommunications officers, noting they are often the first point of contact for residents seeking assistance and are essential to the success of public safety operations.

Mayor Vasquez presented a proclamation in recognition April 12–18 as Telecommunications Appreciation Week.

**4. Hutchins Public Safety Building Parking Improvements. Presented by: Steve Perry, Police Chief and Mary Ann Alcorta, Brandstetter Carroll**

Chief Perry and Mary Ann presented proposed parking improvements for the Public Safety Building by providing a recap of prior discussion from January 5, when Council requested evaluation of additional parking options, including the east side of the facility on City-owned property.

The proposed concept includes:

- New parking area with separate public and secure staff parking
- Controlled access with a security gate
- Improved traffic flow with a single entry and exit point
- Sidewalk connections to the existing building
- Potential landscaping to meet code requirements

Staff noted the project would help address current parking limitations, including needs related to public safety operations, employee parking, and use of the facility as an emergency storm shelter.

The estimated cost for the east side parking improvements is approximately \$550,000 to \$700,000, with final costs to be determined following engineering and design.

The item was presented for discussion, with potential for further review at a future Council retreat.

**F. PUBLIC HEARINGS**

**5. A. Conduct a public hearing regarding a request by David Griffin with Griffin Land Surveying representing the property owner Bonifacio Soriano for a replat of Soriano Estates, Lots 1R1 & 1R2 in the Single Family Residential 10,000 (SF-10) Zoning District, 12.351 tract of land located South of Dowdy Ferry Road and East of Trout Road commonly described as 2321 Post Oak Road.**

Building Official Blake Moore presented the item and explained that Mr. Soriano is requesting to split his 12-acre property into two lots. He plans to sell the nearly 2-acre lot with his current home and build a new home on the remaining 10 acres.

The property is located near Post Oak and Wintergreen. No rezoning is needed—this is only a replat.

**B. Open Public Hearing and receive comments.**

Mayor Vasquez opened the public hearing at 6:58 p.m.

There were no registered speakers. Mayor Vasquez closed the public hearing at 6:59 p.m.

**C. Discuss and consider a request by David Griffin with Griffin Land Surveying representing the property owner Bonifacio Soriano for a replat of Soriano Estates, Lots 1R1 & 1R2 in the Single Family Residential 10,000 (SF-10) Zoning District, 12.351 tract of land located South of Dowdy Ferry Road and East of Trout Road commonly described as 2321 Post Oak Road.**

Councilmember Nichols made a motion seconded by Councilmember Campbell to approve the request for a replat of Soriano Estates, Lots 1R1 and 1R2 located at 2321 Post Oak Road. All in favor, the motion carried.

For: Steve Nichols, Raymond Elmore, America Rodriguez and Brenda Campbell.

**G. REGULAR AGENDA** - *As authorized by Section 551.071 of the Texas Government Code, the City Council reserves the right to convene in Executive Session for the purpose of seeking confidential legal advice from the City Attorney on any agenda item listed herein.*

- 6. Discuss and consider a Resolution authorizing the City Administrator to negotiate and execute an agreement between the city and Letora Anderson, PLA, AICP, for Professional Design Services to advance the city's Veterans Memorial Project. Presented by: Wanda Randle  
Resolution R2026-04-1336**

Councilmember Nichols made a motion seconded by Councilmember Rodriguez to approve the Resolution R2026-04-1336. All in favor, the motion carried.

For: Steve Nichols, Raymond Elmore, America Rodriguez and Brenda Campbell.

- 7. Discuss and consider a Resolution authorizing the City Administrator to negotiate and execute an agreement for the purchase of a Hutchins Mobile Library, not to exceed \$280,000.00. Presented by Wanda Randle-Director  
Resolution R2026-04-1337**

Councilmember Nichols made a motion seconded by Councilmember Campbell to table the item for further discussion at the council retreat. All in favor, the motion carried.

For: Steve Nichols, Raymond Elmore, America Rodriguez and Brenda Campbell.

- 8. Discuss and consider a Resolution authorizing the City Administrator to execute a city-wide Banner Program Agreement not to Exceed \$50,000.00. Presented by Wanda Randle-Director  
Resolution R2026-04-1338**

Councilmember Nichols made a motion seconded by Councilmember Rodriguez to approve the Resolution R2026-04-1338. All in favor, the motion carried.

For: Steve Nichols, Raymond Elmore, America Rodriguez and Brenda Campbell.

- 9. Discuss and consider an ORDINANCE OF THE CITY OF HUTCHINS, TEXAS, AMENDING THE CODE OF ORDINANCES BY AMENDING APPENDIX A TITLED "FEE SCHEDULE";**

**PROVIDING A REPEALING CLAUSE; PROVIDING A SEVERABILITY CLAUSE; PROVIDING A SAVINGS CLAUSE; AND PROVIDING FOR AN EFFECTIVE DATE. Presented by Katherine Lindsey, Assistant to the City Administrator.  
Ordinance 2026-04-1222**

Councilmember Elmore made a motion seconded by Councilmember Rodriguez to approve the Ordinance 2026-04-1222. All in favor, the motion carried.

For: Steve Nichols, Raymond Elmore, America Rodriguez and Brenda Campbell.

- 10. Discuss and consider a Resolution ADOPTING A PARK FACILITIES RENTAL POLICY, ATTACHED HERETO AS EXHIBIT "A"; AND PROVIDING FOR AN EFFECTIVE DATE. Presented by Katherine Lindsey, Assistant to the City Administrator  
Resolution R2026-04-1339**

This item was postponed until the next council meeting.

- 11. Discuss and consider a Resolution ADOPTING A SPECIAL EVENTS POLICY ATTACHED AS EXHIBIT "A" AND PROVIDING AN EFFECTIVE DATE. Presented by Katherine Lindsey, Assistant to the City Administrator  
Resolution R2026-04-1340**

Councilmember Nichols made a motion seconded by Councilmember Campbell to approve the Resolution R2026-04-1340. All in favor, the motion carried.

For: Steve Nichols, Raymond Elmore, America Rodriguez and Brenda Campbell.

#### **H. EXECUTIVE SESSION**

- 12. Pursuant to Section 551.072 of the Texas Government Code, the City Council will convene into executive session to deliberate the purchase, exchange, lease or value of real property located within the City of Hutchins, Texas.**

Mayor announced there was no need for Executive Session.

#### **I. RECONVENE INTO REGULAR SESSION**

- 13. Action, if any, as a result of Executive Session:**

**Pursuant to Section 551.072 of the Texas Government Code, the City Council will convene into executive session to deliberate the purchase, exchange, lease or value of real property located within the City of Hutchins, Texas.**

#### **J. ITEMS OF COMMUNITY INTEREST**

14. City Secretary Olguin announced the items of community interest.

#### **K. ADJOURN**

Councilmember Elmore made the motion, seconded by Councilmember Nichols, to adjourn the meeting at 8:00 p.m. All in favor, the motion passed.

**PASSED AND APPROVED BY HUTCHINS CITY COUNCIL AT A REGULAR MEETING HELD ON THE 12th DAY OF MAY 2026.**

APPROVED:

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Mario Vasquez, Mayor

ATTEST:

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Cynthia Olguin, City Secretary

DRAFT