



STAFF REPORT

MEETING DATE: May 12, 2026

MEETING TYPE: City Council

SUBMITTED BY: Katherine Lindsey, Assistant to the City Administrator

AGENDA CAPTION: Conduct an interview with Stantec Consulting Services, Inc. in relation to choosing a firm to create the Parks, Recreation, and Special Events Master Plan. Presented by: Stantec Consulting Services, Inc.

PROS Consulting, Inc., April 20th from 5:30-6:00
Brandstetter Carrol, Inc., April 20th from 6:00-6:30
Stantec Consulting Services, Inc., May 12th from 5:00-6:00
Burditt Consultants, LLC, May 12th from 6:00-6:30

Background Information

On February 16th, 2026 the City of Hutchins published an RFP for a firm to help create a Parks, Recreation, and Special Events Master Plan. The proposals received were evaluated and ranked by a committee of City staff members. Stantec Consulting Services, Inc. is one of the top four ranking firms. Their interview date and time was determined by a hat draw.

Budget Implications

NA

Operational Impact

NA

Legal Review

NA

Staff Recommendation

NA

Supporting Documentation and Attachments

NA