



# AGENDA STAFF REPORT

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**MEETING DATE:** May 13, 2025  
**SUBMITTED BY:** Guy Brown, Ex. Dir HEDC  
**AGENDA CAPTION:** Discuss and consider Resolution R2025-05-XXXX of the CITY COUNCIL of the CITY OF HUTCHINS, TEXAS, APPROVING AND AUTHORIZING AN ECONOMIC DEVELOPMENT AGREEMENT MADE BY AND BETWEEN THE HUTCHINS ECONOMIC DEVELOPMENT CORPORATION, A TYPE B ECONOMIC DEVELOPMENT CORPORATION AND CYNTHIA MICKENS MINISTRIES, INC., A TEXAS NONPROFIT CORPORATION.

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### **Background Information**

The HEDC received a request for assistance for property located at 302 West Palestine in Hutchins. Cynthia Mickens Ministries organizes and administers a food giveaway every 3rd Saturday in Hutchins. To expand operations and deliver more food to Hutchins and surrounding residents, Ms. Mickens Ross is requesting assistance from the HEDC Board of Directors to purchase a commercial freezer at an estimated cost of \$3,800. Cynthia Mickens Ministries has agreed to promote the HEDC and City of Hutchins as part of their request.

### **Budget Implications**

The cost of the assistance would be derived from the HEDC *Promotional* Budget.

### **Operational Impact**

There is minimal operational impact. The HEDC would release the funds to Cynthia Mickens Ministries once the terms of the Agreement have been satisfied.

### **Legal Review**

The City Attorney has drafted an agreement related to the project.

### **Staff Recommendation**

The HEDC Board of Directors is recommending approval of the attached Resolution.

### **Supporting Documentation and Attachments**

Resolution  
Agreement Between the HEDC and Cynthia Mickens Ministries