

**CITY OF HUTCHINS
RESOLUTION R2025-02-1241**

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF HUTCHINS, TEXAS, APPROVING AND AUTHORIZING THE CITY ADMINISTRATOR TO EXECUTE AN AGREEMENT BY AND BETWEEN THE CITY AND DUNAWAY ASSOCIATES, LLC FOR PROFESSIONAL CONSULTING SERVICES FOR THE PURPOSE OF UPDATING THE ZONING AND SUBDIVISION ORDINANCES FOR THE CITY OF HUTCHINS IN AN AMOUNT NOT TO EXCEED \$75,000; AND PROVIDING FOR AN EFFECTIVE DATE.

WHEREAS, the City Council approved funds in the FY 2024-2025 Annual Budget to hire a firm to provide professional consulting services to lead the process of updating the Zoning and Subdivision Ordinances; and

WHEREAS, The City of Hutchins published RFP #2024-10-08, Professional Consulting Services - Zoning Ordinance Update on October 8th; advertised the RFP on the City's website homepage; published public notices in the City's officially designated newspaper, Focus Daily, on October 11th and October 18th; and extended the original submission deadline from November 15th, 2024 to December 3, 2024; and

WHEREAS, the City of Hutchins received a submission from Dunaway Associates, LLC; and

WHEREAS, the City Council of the City of Hutchins finds it in the best interest of the City of Hutchins to authorize the City Administrator to execute a contract with Dunaway Associates, LLC for professional services to lead the Zoning and Subdivision Ordinances update.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL FOR THE CITY OF HUTCHINS, TEXAS, THAT:

SECTION 1. The City, acting through its governing body, hereby authorizes the City Administrator to execute an agreement with Dunaway Associates, LLC to lead the Zoning and Subdivision Ordinance update project.

SECTION 2. This Resolution shall become effective immediately from and after its passage.

DULY RESOLVED AND ADOPTED by the City Council of the City of Hutchins, Texas, this the 17th day of February 2025.

Mario Vasquez, Mayor

ATTEST:

Cynthia Olguin, City Secretary