



# STAFF REPORT

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**MEETING DATE:** February 17, 2025

**MEETING TYPE:** City Council

**SUBMITTED BY:** Tim Rawlings

**AGENDA CAPTION:** Consideration of Resolution R2025-02-1244 OF THE CITY OF HUTCHINS, TEXAS, APPROVING THE TERMS AND CONDITIONS OF AN INTERLOCAL AGREEMENT BETWEEN THE CITY OF HUTCHINS AND DALLAS COUNTY HEALTH AND HUMAN SERVICES FOR FOOD ESTABLISHMENT INSPECTIONS AND ENVIRONMENTAL HEALTH SERVICES FOR the FISCAL YEAR 2023-2024 AND AUTHORIZING THE MAYOR TO EXECUTE SAID AGREEMENT; PROVIDING FOR THE REPEAL OF ANY AND ALL RESOLUTIONS IN CONFLICT; PROVIDING FOR SEVERABILITY CLAUSE; AND PROVIDING FOR AN EFFECTIVE DATE. Presented by Tim Rawlings, Building Official

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## **Background Information**

This Interlocal Agreement between the City of Hutchins and Dallas County Health and Human Services is renewed on an annual basis and requires City Council approval. This Agreement consists of two parts:

Food Establishment Inspections: As indicated in this Agreement, Dallas County will perform a minimum of two inspections for each food establishment and any additional follow-up inspections. The City will collect and submit to Dallas County a minimum of \$210 from each food establishment for the first two inspections and \$105 for each additional follow-up inspection. All inspections will be made by a Registered Professional Sanitarian employed by Dallas County Health and Human Services.

Environmental Health Services: Additionally, this Agreement also addresses environmental health services. Upon written request from the City, County will respond to vector and/or mosquito control complaints. Ground application services will include spraying for adult mosquitoes and treating standing water.

The no changes made from last year's Agreement.

## **Budget Implications**

The annual fee has not changed from \$210 per establishment and re-inspection fee's have remained at \$105.

## **Operational Impact**

N/A

**Legal Review**

N/A

**Staff Recommendation**

Staff recommends approval of an Interlocal Agreement between the City of Hutchins and Dallas County Health and Human Services for Food Establishment Inspections and Environmental Health Services for Fiscal Year 2024-2025.

**Supporting Documentation and Attachments**

1. R2025-02-1244 Dallas County ILA -Food Establishment Agreement FY25