



STAFF REPORT

MEETING DATE:	September 8, 2026
MEETING TYPE:	City Council
SUBMITTED BY:	Yibin Shao, City Engineer
AGENDA CAPTION:	[DISCUSS AND CONSIDER A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF HUTCHINS, TEXAS, APPROVING AND AUTHORIZING THE CITY ADMINISTRATOR OR HIS DESIGNEE AS THE CITY'S REPRESENTATIVE TO NEGOTIATE AND EXECUTE THE TERMS AND CONDITIONS OF AN AGREEMENT BY AND BETWEEN THE CITY OF HUTCHINS AND TERRACON CONSULTANTS, INC. FOR CONSTRUCTION MATERIALS TESTING AND INSPECTION SERVICES FOR THE FY2025 CDBG STREET RECONSTRUCTION PROJECT – DENTON STREET AND WOODCREST LANE, AND PROVIDING FOR AN EFFECTIVE DATE. Presented by: [Yibin Shao, City Engineer]

Background Information

The City of Hutchins is preparing to construct the FY2025 Community Development Block Grant (CDBG) Street Reconstruction Project consisting of improvements to Denton Street and Woodcrest Lane. Construction Materials Testing and Inspection services are required to provide field and laboratory testing, construction inspection, quality assurance, and documentation.

On March 20, 2023, the City Council approved Resolution No. R2023-1097 establishing a pre-qualified list of professional engineering firms to provide professional services on an as-needed basis. The City Engineer selected Terracon Consultants, Inc. from the approved pre-qualified list based on its qualifications, experience, technical capabilities, availability, and ability to meet the project schedule.

Following the qualifications-based selection process, staff negotiated the scope of services and fee with Terracon Consultants, Inc. The proposed fee for Construction Materials Testing and Inspection Services is \$42,328.00.

Budget Implications

This will be supported with City Street Construction Fund.

Operational Impact

N/A

Legal Review

N/A

Staff Recommendation

Staff recommends approval of the Resolution authorizing the City Administrator or his designee to negotiate and execute an Agreement with Terracon Consultants, Inc. for Construction Materials Testing and Inspection Services for the FY2025 CDBG Street Reconstruction Project – Denton Street and Woodcrest Lane.

Supporting Documentation and Attachments