



**CITY OF HUTCHINS
PARKS & RECREATION BOARD MEETING
MINUTES**

**Tuesday, October 06, 2026 at 6:30 PM
City Hall - Council Chamber, 400 N. JJ Lemmon Road**

A Regular Meeting of the Hutchins Park & Recreation Board was held on Tuesday, October 6, 2026, at 6:30 PM at Hutchins City Hall Council Chambers, 400 N JJ Lemmon Road, Hutchins, Texas, at which time the following items were discussed and considered.

A. CALL TO ORDER AND ANNOUNCE A QUORUM PRESENT

V. Pellum called the meeting to order at 6:33 PM and announced a quorum.

Present

B. Campbell
C. Gardner
D. Coleman
H. Gilliam
D. Odom
V. Pellum

Absent

A. Medina

B. INVOCATION AND PLEDGE OF ALLEGIANCE

H. Gilliam gave the invocation, and B. Campbell led the pledge of allegiance.

C. CITIZEN COMMENTS - None

D. CONSENT AGENDA - *All items presented in the Consent Agenda require no deliberation by the Board. Each Board member has the opportunity of removing an item from this agenda so that it may be considered separately.*

1. Approval of Minutes from September 1, 2026.

Motion made by B. Campbell and seconded by H. Gilliam to approve the minutes from September 1, 2026. All in favor, motion passed.

Voting Yea: B. Campbell, C. Gardner, D. Coleman, H. Gilliam, and V. Pellum.

Voting Nay: 0

E. PRESENTATIONS

2. Discuss the FY2026 Fall Festival presented by W. Randle.

W. Randle walked through the event assignments for all board members and volunteers helping out with Fall Fest on Saturday, October 10, 2026.

3. Discuss the Christmas & Fireworks in the Park: A Christmas Spectacular presented by W. Randle.

W. Randle outlined the itinerary and vendor details for this year's Christmas event. The program will feature a parade, followed by the tree lighting ceremony and a 15-minute fireworks display. On-site food vendors will be available, along with Coffee Man serving hot coffee and hot chocolate. The Park Board will provide cookies.

4. Discuss Parade Participation Letter presented by W. Randle.

W. Randle requested that all Board members distribute the attached parade participation letters to at least three organizations or businesses to support turnout and ensure the event's success.

5. Discuss the November Thanksgiving Music event presented by W. Randle.

W. Randle requested feedback and suggestions from the Board regarding a proposed November community event centered on partnering with local churches to feed the community, accompanied by live music.

F. REGULAR AGENDA - *As authorized by Section 551.071 of the Texas Government Code, the Board reserves the right to convene in Executive Session for the purpose of seeking confidential legal advice from the City Attorney on any agenda item listed herein.*

6. Discuss and consider the November Thanksgiving music event presented by W. Randle.

The Board reached a consensus to table the item and incorporate it into the FY2027 event calendar. H. Gilliam motioned to table, and D. Coleman seconded the motion. All in favor, motion passed.

Voting Yea: B. Campbell, C. Gardner, D. Coleman, H. Gilliam, and V. Pellum.

Voting Nay: 0

G. ITEMS OF COMMUNITY INTEREST

7. Fall Festival October 10, 2026, 12 PM to 3:30 PM

Christmas Parade December 12, 2026, 3:30 PM to TBD

KHB FY 2026 Initiatives

Fall Clean Sweep October 17, 2026, TBD

Yard of The Month (March - October)

H. ADJOURN

Motion made to adjourn the meeting at 7:25 PM by

B. Coleman, and seconded by H. Gilliam. All in favor, motion passed.

Voting Yea: B. Campbell, C. Gardner, D. Coleman, H. Gilliam, and V. Pllum.

Voting Nay: 0

**PASSED AND APPROVED BY THE PARK AND RECREATION BOARD AT A REGULAR
MEETING HELD ON THE 3RD OF NOVEMBER 2026.**

APPROVED:

Chair, V. Pllum

ATTEST:

Wanda Randle
Staff Liaison