



**CITY OF HUTCHINS
PARKS & RECREATION BOARD MEETING
MINUTES**

**Tuesday, November 04, 2025 at 6:30 PM
City Hall, 400 N JJ Lemmon Rd. Hutchins, Texas**

A regular Meeting of the Park & Recreation Board was held on Tuesday November 4, 2025 at 6:30 PM at Hutchins City Hall Council Chambers, 400 N JJ Lemmon Rd. Hutchins, Texas, at which time the following items were discussed and considered.

A. CALL TO ORDER AND ANNOUNCE A QUORUM PRESENT

B. Campbell called the meeting to order at 6:30 PM and announced a quorum.

PRESENT

B. Campbell
C. Gardner
D. Coleman
H. Gilliam
D. Odom

ABSENT

M. Carmona
A. McCowan

B. INVOCATION AND PLEDGE OF ALLEGIANCE

C. Gardner gave the invocation, and H. Gilliam led the Pledge of Allegiance.

C. CITIZEN COMMENTS – None

D. CONSENT AGENDA - All items presented in the Consent Agenda require no deliberation by the Board. Each Board member has the opportunity of removing an item from this agenda so that it may be considered separately.

1. Approval of minutes from October 7, 2025

Motion made by H. Gilliam and D. Odom seconded the motion to approve minutes from October 7, 2025. All in favor, motion approved.

Voting Yea: C. Gardner, D. Coleman, H. Gilliam, D. Odom, and B. Coleman.

Voting Nay: 0

E. PRESENTATIONS – None

F. REGULAR AGENDA – As authorized by Section 551.071 of the Texas Government Code, the Board reserves the right to convene in Executive Session for the purpose of seeking confidential legal advice from the City Attorney on any agenda item listed herein.

2. Discuss and consider the Christmas Parade presented by W. Randle.

D. Coleman advised he had a trailer the board could use to decorate for the parade.

W. Randle advised she will post the information regarding the Christmas parade to Savvy Citizen and the flyer will go out by Friday.

W. Randle stated that she will send out a list of open slots for the Christmas parade needing assistance tomorrow for the board to review and determine where they can contribute

H. Gilliam motioned to move forward with the Christmas parade as discussed, and C. Gardner seconded the motion. All in favor, motion passed.

Voting Yea: C. Gardner, D. Odom, D. Coleman, H. Gilliam, and B. Campbell

Voting Nay: 0

3. Discuss and consider FY2026 Initiatives for 2026. (Easter Egg Hunt, Back-to-School event, Fall Festival, and Christmas Parade).

H. Gilliam motioned to maintain the current initiatives (Easter Egg Hunt, Back-to-School event, Fall Festival, and Christmas Parade) for FY2026, with some adjustments. D. Coleman seconded the motion. All in favor, the motion passed.

Voting Yea: C. Gardner, D. Odom, D. Coleman, H. Gilliam, and B. Campbell.

Voting Nay:0

G. ITEMS OF COMMUNITY INTEREST

4. Christmas Parade. December 13th at Campbell Park. Noon - 3PM.

H. ADJOURN

D. Odom motioned to end the meeting at 7:22 pm, and H. Gilliam seconded the motion. All in favor, motion passed.

Voting Yea: C. Gardner, H. Gilliam, D. Odom, D. Coleman, and B. Campbell.

Voting Nay: 0

PASSED AND APPROVED BY THE PARK AND RECREATION BOARD AT A REGULAR MEETING HELD ON THE 2ND DAY OF DECEMBER 2025.

APPROVED:

ATTEST:

B. Campbell, Chair

W. Randle, Staff Liason