



**CITY OF HUTCHINS  
PARKS & RECREATION BOARD MEETING  
MINUTES**

**Tuesday, December 03, 2024, at 6:30 PM  
City Hall, 321 N. Main Street**

Pursuant to Section 551 of the Texas Government Code, notice is hereby given of a Regular Meeting of the Parks & Recreation Board to be held on Tuesday, December 3, 2024, at 6:30 PM located at Hutchins City Hall Council Chambers, 321 N. Main Street, Hutchins, Texas, at which time the following items will be discussed and considered.

**Board Members**

Chair, Brenda Campbell  
Vice Chair, Cecile Gardner  
Board Member, David Coleman  
Board Member, Miriam Carmona  
Board Member, Huell Gilliam  
Alternate Board Member, Demarcus Odom  
Alternate Board Member, Alicia McCowan

**A. CALL TO ORDER AND ANNOUNCE A QUORUM PRESENT**

B. Campbell called the meeting to order at 6:30 PM and announced a quorum. Present: C. Gardner, D. Coleman, B. Campbell, and H. Guillian. Absent: D. Odom

**B. INVOCATION AND PLEDGE OF ALLEGIANCE**

H. Gilliam gave the invocation and D. Coleman led the Pledge of Allegiance

**C. CITIZEN COMMENTS** - *This agenda item provides an opportunity for citizens to address the Board on any matter that is not posted on the agenda. Anyone wishing to address the Board should complete a Citizen Comments Form and submit it to the recording secretary prior to the start of the Board meeting. There is a three (3) minute time limit for each citizen to speak. However, in accordance with the Texas Open Meetings Act, the Board cannot discuss issues raised or make any decision at this time. -None*

**D. CONSENT AGENDA** - *All items presented in the Consent Agenda require no deliberation by the Board. Each Board member has the opportunity of removing an item from this agenda so that it may be considered separately.*

**2. Approval of Minutes from November 5, 2024**

Motion made by by C. Gardner and seconded by H. Gilliam to approve the consent agenda as presented. All in favor, the motion passed.

Voting Yea: C. Gardner, D. Coleman, H. Gilliam, M. Carmona, B. Campbell

Voting Nay: 0

## E. PRESENTATIONS

3. Update on Hutchins Rockin' 70s Holiday in the Park presented by W. Randle.

## F. REGULAR AGENDA - *As authorized by Section 551.071 of the Texas Government Code, the Board reserves the right to convene in Executive Session for the purpose of seeking confidential legal advice from the City Attorney on any agenda item listed herein. -None*

## G. ITEMS OF COMMUNITY INTEREST

4. Easter Egg Hunt April 20, 2025, Campbell Park, Noon to 2 PM

## H. ADJOURN

Motion made by H. Gilliam, seconded by D. Coleman to adjourn the meeting at 7 PM. All in favor, motion passed.

Voting Yea: H. Gilliam, D. Coleman, C. Gardner, M. Carmona, and B. Campbell.

Voting Nay: 0

## CERTIFICATION

I certify that a copy of the December 3, 2024 agenda of items to be considered by the Parks & Recreation Board was posted on the City Hall bulletin board, a place convenient and readily accessible to the general public at all times, and to the City's website [www.cityofhutchins.org](http://www.cityofhutchins.org), in accordance with Chapter 551 of the Texas Government Code. Posted on November 30, 2024 before 6:00 p.m.

APPROVED:

ATTEST:

\_\_\_\_\_  
Brenda Campbell, President

\_\_\_\_\_  
Wanda Randle  
Staff Liaison