



**CITY OF HUTCHINS  
CITY COUNCIL MEETING  
MINUTES**

**Monday, February 05, 2024, at 6:30 PM  
City Hall, 321 N. Main Street**

A Regular Meeting of the Hutchins City Council was held on Monday, February 5, 2024, at 6:30 p.m. located at Hutchins City Hall Council Chambers, 321 N. Main Street, Hutchins, Texas, at which time the following items were discussed and considered.

**A. CALL TO ORDER AND ANNOUNCE A QUORUM PRESENT**

**1. Roll Call by Mayor**

Mayor Vasquez called the meeting to order at 6:30 p.m. and announced a quorum.

PRESENT

Mario Vasquez  
Steve Nichols  
Brenda Campbell  
Dominic Didehbani  
Raymond Elmore  
Demarcus Odom

**B. INVOCATION AND PLEDGE OF ALLEGIANCE**

Pastor John Richardson gave the invocation and Councilmember Didehbani led the Pledge of Allegiance.

**C. CITIZEN COMMENTS**

**D. PRESENTATIONS**

**2. State of Texas Equipment Grant Opportunity Presented by: Steve Perry, Police Chief, Matt Mc Pherson Patrol Sergeant**

Police Chief Perry and Sergeant McPherson presented the details for grant item number one for the ALERRT training grant covering \$66,000 worth of equipment, including simulation training equipment. Sergeant McPherson is certified to conduct in-house department training.

Police Chief Perry presented the details for grant item number two for rifle-resistant body armor that would provide new body armor for all officers.

**3. AT&T 911 Presentation Presented by: Steve Perry, Police Chief and Jeff Bievenue representing AT&T**

Jeff Bievenue with ATT explained the Next Gen 911 that will replace the traditional 911 system and the State's requirement for entities to be compliant by September 2025. The Next Gen 911

improves the current voice call communication by adding text messages, photos, videos, and other real-time communication with dispatchers. Mr. Bievenue gave a presentation on the several model options available to improve 911 communication for the city.

**4. Entryway Sign Update Presented by: Robert McWayne**

Interim Public Works Director Robert McWayne provided the council with images of the proposed entryway sign. Council members asked for more color and/or snap. Staff will invite the architect designing the signs to be present at the upcoming council meeting.

**E. REGULAR AGENDA - As authorized by Section 551.071 of the Texas Government Code, the City Council reserves the right to convene in Executive Session for the purpose of seeking confidential legal advice from the City Attorney on any agenda item listed herein.**

**5. Discuss and Consider Approving Resolution R2024-02-1167 OF THE CITY COUNCIL OF THE CITY OF HUTCHINS, TEXAS, APPROVING AND AUTHORIZING THE CITY ADMINISTRATOR TO NEGOTIATE AND EXECUTE THE TERMS AND CONDITIONS OF THE AIA STANDARD FORM OF AGREEMENT FOR BETWEEN OWNER (CITY OF HUTCHINS) AND ARCHITECT (BRANDSTETTER CARROLL INC.) FOR INTERIOR DESIGN AND FURNITURE, FURNISHINGS, AND EQUIPMENT (FF&E) DESIGN SERVICES. Presented by James Quin, City Administrator.**

Motion made by Mayor Pro Tem Nichols and seconded by Councilmember Didehbani to approve Resolution R2024-02-1167. All in favor, the motion passed.

Voting Yea: Steve Nichols, Brenda Campbell, Dominic Didehbani, Raymond Elmore, Demarcus Odom

Voting Nay: 0

**6. RESOLUTION R2024-02-1168 OF THE CITY COUNCIL OF THE CITY OF HUTCHINS, TEXAS AUTHORIZING THE CITY ADMINISTRATOR TO PURCHASE THREE NEW 2023 FORD INTERCEPTOR VEHICLES FROM SILSBEE FORD LOCATED IN SILSBEE, TEXAS, AT THE QUOTED BID PRICE OF \$138,097.75 FOR THE HUTCHINS POLICE DEPARTMENT UTILIZING BUY BOARD OF TEXAS; APPROVING THE PURCHASE OF ADD-ON EQUIPMENT FOR THE THREE (3) VEHICLES IN THE AMOUNT OF \$140,820.99 FOR A TOTAL PURCHASE EXPENDITURE OF \$278,918.74. Presented by: Steve Perry, Police Chief**

Motion made by Councilmember Odom and seconded by Mayor Pro Tem Nichols to approve Resolution R2024-02-1168. All in favor, the motion passed.

Voting Yea: Steve Nichols, Brenda Campbell, Dominic Didehbani, Raymond Elmore, Demarcus Odom

Voting Nay: 0

**7. Discuss and consider Resolution R2024-02-1169 OF THE CITY COUNCIL OF THE CITY OF HUTCHINS, TEXAS, APPROVING AND AUTHORIZING THE CITY ADMINISTRATOR TO NEGOTIATE AND EXECUTE THE TERMS AND CONDITIONS OF THE ASSET DISPOSITION SERVICES AGREEMENT BY AND BETWEEN THE CITY OF HUTCHINS AND PROPERTYROOM.COM FOR THE DISPOSAL OF SURPLUS PROPERTY FOR THE HUTCHINS POLICE DEPARTMENT. Presented by: Steve Perry, Police Chief**

Motion made by Councilmember Elmore and seconded by Councilmember Didehbani to approve Resolution R2024-02-1169. All in favor, the motion passed.

Voting Yea: Steve Nichols, Brenda Campbell, Dominic Didehbani, Raymond Elmore, Demarcus Odom

Voting Nay: 0

- 8. Discuss and consider Resolution R2024-02-1170 OF THE CITY OF HUTCHINS, TEXAS ORDERING AND PROVIDING NOTICE OF AN ELECTION FOR THE CITY OF HUTCHINS, TEXAS, TO BE HELD ON THE 4TH DAY OF MAY 2024 THE PURPOSE OF ELECTING THE MAYOR AND TWO (2) COUNCILMEMBERS AT LARGE FOR TWO (2) YEAR TERMS; ORDERING NOTICES OF ELECTION TO BE GIVEN; AUTHORIZING THE CITY ADMINISTRATOR TO EXECUTE A JOINT ELECTION AGREEMENT AND ELECTION SERVICES CONTRACT WITH DALLAS COUNTY ELECTIONS DEPARTMENT. Presented by: Cynthia Olguin, City Secretary**

Motion made by Councilmember Odom and seconded by Mayor Pro Tem Nichols to approve Resolution R2024-02-1170. All in favor, the motion passed.

Voting Yea: Steve Nichols, Brenda Campbell, Dominic Didehbani, Raymond Elmore, Demarcus Odom

Voting Nay: 0

- 9. Discuss and consider changing the terms of elected officials from two-year terms to three-year terms. Presented by: Mayor Pro Tem Steve Nichols**

Mayor Pro Tem Nichols presented the item, stating that he feels the proposed change will improve the steady flow of council members. Additionally, he plans to propose an increase in the number of council members in the future.

City Secretary Olguin explained that if the council agrees to the proposed changes, it will be presented to the voters in May as a proposition. However, an additional resolution will be required for consideration, which will be presented as Item 10 on the agenda.

Motion made by Councilmember Elmore and seconded by Mayor Pro Tem Nichols to proceed with the process to change the terms of elected officials from two-year terms to three-year terms. All in favor, the motion passed.

Voting Yea: Steve Nichols, Brenda Campbell, Dominic Didehbani, Raymond Elmore, Demarcus Odom

Voting Nay: 0

- 10. Discuss and consider A RESOLUTION OF THE CITY OF HUTCHINS, TEXAS ORDERING AND PROVIDING NOTICE OF A SPECIAL ELECTION FOR THE CITY OF HUTCHINS, TEXAS, TO BE HELD ON THE 4th DAY OF MAY 2024 FOR THE PURPOSE OF SUBMITTING PROPOSITION A TO THE QUALIFIED VOTERS OF THE CITY TO ESTABLISH A TERM OF OFFICE OF THREE (3) YEARS FOR THE POSITION OF MAYOR AND CITY COUNCIL MEMBERS BEGINNING WITH THE POSITIONS TO BE ELECTED AT THE GENERAL ELECTION IN MAY 2025 ON THE UNIFORM ELECTION DATE. Presented by: Cynthia Olguin, City Secretary.**

Motion made by Mayor Pro Tem Nichols and seconded by Councilmember Elmore to approve Resolution R2024-02-1171. All in favor, the motion passed.

Voting Yea: Steve Nichols, Brenda Campbell, Dominic Didehbani, Raymond Elmore, Demarcus Odom

Voting Nay: 0

**F. ITEMS OF COMMUNITY INTEREST**

11. City Secretary Olguin announced the items of Community Interest.

**G. ADJOURN**

Motion made by Councilmember Elmore, seconded by Mayor Pro Tem Nichols to adjourn the meeting. The meeting was adjourned at 8:08 PM.

Voting Yea: Steve Nichols, Brenda Campbell, Dominic Didehbani, Raymond Elmore, Demarcus Odom

Voting Nay: 0

**PASSED AND APPROVED BY THE HUTCHINS CITY COUNCIL AT A REGULAR MEETING HELD ON THE 1st DAY OF APRIL 2024.**

APPROVED:

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Mario Vasquez, Mayor

ATTEST:

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Cynthia Olguin, City Secretary