



STAFF REPORT

MEETING DATE:	April 1, 2024
MEETING TYPE:	City Council
SUBMITTED BY:	Katherine Lindsey
AGENDA CAPTION:	Discuss and consider Resolution R2024-04-1183 OF THE CITY COUNCIL OF THE CITY OF HUTCHINS, TEXAS, APPROVING AND AUTHORIZING THE CITY ADMINISTRATOR TO NEGOTIATE THE TERMS AND CONDITIONS OF THE AN AGREEMENT BY AND BETWEEN THE CITY AND BIG SKY CONSTRUCTION COMPANY INC. FOR CONSTRUCTION SERVICES FOR CITY HALL; AND PROVIDING FOR AN EFFECTIVE DATE. Presented by: James Quin, City Administrator

Background Information

An election was held on November 8, 2022 for the purpose of issuing bonds for the purchase of designing, acquiring, constructing, improving, and equipping a new City Hall. The bond was approved by 70% of voters.

An RFP for Architectural Services and Construction Administration Services for New City Hall Facility was issued on November 11, 2022. The City Council interviewed the top applicants on February 6, 2023 and awarded the contract to Brandstetter Carroll, Inc. on February 20, 2023.

On February 22, 2024 an RFP was published for Competitive Sealed Proposals for the construction of the Hutchins City Hall Building. The bids were opened and read on March 21, 2024. The apparent lowest bidder was Big Sky Construction Company Inc. at \$14,050,000.00.

The next step being presented to Council is to allow the City Administrator to enter negotiations with the lowest apparent bidder and present the negotiated contract to the City Council on April 15, 2024.

Budget Implications

The construction cost of the new City Hall building is included in the budget.

Operational Impact

NA

Legal Review

The City Attorney approved the resolution.

Staff Recommendation

Staff recommends that the City Council authorize Brandstetter Carroll LLC to enter negotiations with the apparent lowest bidder, Big Sky Construction Company Inc., to construct the new City Hall building.

Supporting Documentation and Attachments

1. Resolution
2. Letter of Recommendation
3. Bid Tabulation