



STAFF REPORT

MEETING DATE: October 20th, 2025

MEETING TYPE:

**SUBMITTED BY: WANDA
RANDLE**

AGENDA CAPTION: [Insert short item description here.] Presented by: [Name, Title]

Background Information

The Dallas Area Agency on Aging (DAAA), a project of the Community Council of Greater Dallas (CCGD), is the agency designated by the Texas Health and Human Services (HHS) as responsible for planning and developing a system of service delivery for persons 60 years of age and older residing in Dallas County. DAAA annually subcontracts federal and state funds to several local governments, private non-profit and private for-profit organizations to provide nutrition and social services to older individuals and their caregivers.

The City of Hutchins has assumed the role of subcontractor for over 20 years and currently receives funding to support the below services offered via the Hutchins Senior Center:

Congregate Meals

- Home-delivered Meals
- Instruction & Training
- Mental Health Services

Service Recipients: Programs must be open to all person's 60+. There is no means testing for participant eligibility. Membership in any specific private organization, group, association, or fraternal organization cannot be required for participation in services.

Although providers may not charge fees to participants, they are required to develop policies and procedures to elicit contributions from participants. Participants cannot be denied service based on unwillingness/inability to contribute to the cost of their services.

“Program Income,” as these client contributions are called, must be budgeted, tracked, and used to expand the program. The provision of all services must comply with the Civil Rights Act of 1964 and with Section 504 of the Rehabilitation Act of 1973 as amended, related legislation, and the Americans with Disabilities Act.

DAAA is requesting that the City of Hutchins review and consider extending the Agreement that shall become effective on October 1, 2025, and remain in effect through September 30, 2026, unless terminated earlier by the parties.

Budget Implications

DAAA will pay the City of Hutchins on a unit rate basis for services rendered at a unit rate of \$13.94 for Title III units. Title III compensation for the provision of services shall not exceed \$73,882.00

Budget Implications

NA

Operational Impact

NA

Legal Review

NA

Staff Recommendation

Staff Recommends Approval

Supporting Documentation and Attachments

DAAA 2025 Agreement