



STAFF REPORT

MEETING DATE: October 20, 2025

MEETING TYPE:

SUBMITTED BY: Wanda Randle

AGENDA CAPTION: [Insert short item description here.] Presented by: [Name, Title]

Background Information

Over the past 20 plus years the City of Hutchins has offered a Congregate Meal to Dallas County Senior Citizens. The Congregate Meal Program, also known as the Senior Meal Program, is a daily lunch program that ensures a free and nutritious meal for seniors ages 60 and older. The program is sponsored in part by the City of Hutchins and Dallas Area Agency on Aging. Lunch is served Monday - Friday beginning at 11:30 am while food supply lasts or until all eligible participants have received a qualified meal.

In FY2025 the Senior Program served over 500 meals. VNA Meals is one of two providers of our hot, nutritious, freshly prepared meals five days a week. These meals contribute to the overall health and well-being of participating seniors, including those with chronic illnesses that are affected by diet, such as diabetes and heart disease, and frail seniors.

VNA is requesting that the City of Hutchins review and consider extending the Agreement that shall become effective on October 1, 2025, and remain in effect through September 30, 2026, unless earlier terminated by the parties.

Budget Implications

The cost per meal effective October 1st, 2025, is \$4.50, the City of Hutchins is reimbursed by DAAA Title III Federal Funding.

Operational Impact

NA

Legal Review

NA

Staff Recommendation

Staff recommends approval

Supporting Documentation and Attachments

VNA Congregate Meal Agreement