



STAFF REPORT

MEETING DATE:	October 20, 2025
MEETING TYPE:	City Council
SUBMITTED BY:	Cynthia Olguin
AGENDA CAPTION:	Discuss and consider a Resolution ratifying amendments to the City's Title VI Non-Discrimination Plan. Presented by Cynthia Olguin, City Secretary Resolution R2025-10-1290

Background Information

On July 8, 2025, the Hutchins City Council approved the city's Title VI Non-Discrimination Plan. The following day, TXDOT's Civil Rights Division, Title VI Compliance Specialist, notified staff of additional changes required for compliance.

As directed by TXDOT, updates were made to amend and/or add the following sections:

- Language Assistance and Limited English Proficiency
- Primary Program Area Description and Review Procedures
- Data Collection and Analysis
- Training
- Immediately update the city's website with the revised Title VI Non-Discrimination Plan and Forms.

The amendments and additional requirements were time sensitive and had to be made in a timely manner. As a result, the city is now in full compliance with TXDOT's Title VI requirements and has received a Letter of Compliance, which will remain valid for three years. At the end of that period, the city will review the plan and make any necessary updates.

Budget Implications: N/A

Operational Impact: N/A

Legal Review: N/A

Staff Recommendation

Staff recommends approval of Resolution R2025-10-1290.

Supporting Documentation and Attachments

Resolution R2025-10-1290

Revised Title VI Non-Discrimination Plan