



Hutchins City Hall  
321 N. Main Street  
Hutchins, TX 75141  
www.cityofhutchins.org

President Cristian Martinez  
Vice President Angela Roberts  
Secretary Brenda Campbell  
Board Member Sherri Edwards  
Board Member Yvette Lewis  
Board Member Jessica Sanchez

**MINUTES  
CITY OF HUTCHINS  
ATWELL PUBLIC LIBRARY ADVISORY BOARD MEETING  
Tuesday, October 17, 2023– 6:30 PM  
Hutchins City Hall- Council Chamber  
321 N. Main St., Hutchins Texas**

The Atwell Public Library Advisory Board met at the Hutchins City Hall- Council Chamber located at 321 N. Main St., Hutchins, Texas, on Tuesday, October 17, 2023, with the Regular Library board meeting beginning at 6:30 p.m. at which time the following items were discussed and considered:

**REGULAR SESSION:**

**A. CALL TO ORDER:** Vice President Angela Robertson called the meeting to order at 6:30 p.m.

1. **Roll Call:** Board Members in attendance: Vice President Angela Robertson, Secretary Brenda Campbell, Board Member Yvette Lewis, and Board Member Jessica Sanchez. President Cristian Martinez and Board Member Sherri Edwards were absent.

**B. CITIZEN COMMENTS:** None.

**C. PRESENTATIONS:** None.

**D. CONSENT AGENDA –** *All items presented in the Consent Agenda require no deliberation by the Board. Each Board member has the opportunity of removing an item from this agenda so that it may be considered separately.*

1. **Consider approval of the September 19, 2023, Atwell Public Library Advisory Board Meeting minutes.**

Secretary Campbell made the motion seconded by Board Member Sanchez to approve the Consent Agenda as presented. All in favor, the motion was carried unanimously 4-0.

**E. REGULAR AGENDA**

**1. Discuss and consider patron survey on library services and hours and distribution.**

**Presented by Olivia Daniels, Librarian**

Olivia Daniels, Librarian provided information about the library hours and staff for the surrounding eight closest libraries as well as a draft of a current patron survey. Wanda Randle, Director-Community Services & Park Programs, spoke on the previously issued patron services survey. Board members discussed and considered a patron survey to be issued this year. Board members voted to table the issue until the January 16, 2023 board meeting. All in favor, the motion was carried unanimously 4-0.

**F. ITEMS OF COMMUNITY INTEREST**

Vice President Angela Robertson announced the items of community interest.

**G. ADJOURNMENT**

Vice President Robertson made the motion seconded by Board Member Sanchez to adjourn the meeting at 7:17 p.m. All in favor, the motion was carried unanimously 4-0.

**PASSED AND APROVED BY THE ATWELL PUBLIC LIBRARY ADVISORY BOARD  
AT A REGULAR MEETING HELD ON NOVEMBER 21, 2023.**

APPROVED:

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Cristian Martinez, President

ATTEST:

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Brenda Campbell, Secretary