

DIVISION 2
Library Board

§ 1.12.031. Name.

The name of the library board shall be Hutchins Atwell Public Library Board.
(1992 Code, sec. 8.802)

§ 1.12.032. Purpose.

The purpose of the public library board shall be to provide free, efficient library service to all children, youth and adults for their personal growth and cultural enrichment.
(1992 Code, sec. 8.802)

§ 1.12.033. Composition.

The public library board shall consist of six (6) members appointed by the city council for two-year terms, three (3) members being appointed each year; said library board shall, in cooperation with the librarian, act as an advisory body to the city council in the supervision and management of the free public library within the city limits of the city.
(1992 Code, sec. 8.802)

§ 1.12.034. Organization.

Library board officers shall be president, vice president and secretary, to be elected for one-year terms by the membership of the board at its first meeting after appointment by the city council.
(1992 Code, sec. 8.802)

§ 1.12.035. Dismissal and replacement.

The dismissal and replacement of board members shall be effected as follows:

- (1) Any board member having three (3) consecutive unexplained absences from regular meetings of the library board shall be reported to the city council for replacement, and a name will be submitted at the same time to fill the vacancy.
- (2) Any board member shall be subject to removal by the city council for any cause deemed by the city council sufficient for his/her removal in the interest of the public service; but only after a public hearing before the city council on charges publicly made, if demanded by such member within ten (10) days.
- (3) The unexpired term of a board member whose place has been removed or otherwise become vacant, except for absences, shall be filled by one recommended by the library board and approved by the city council.

(1992 Code, sec. 8.802)

§ 1.12.036. Duties.

The duties of the library board shall be as follows:

- (1) It shall follow the rules and regulations prescribed by the city council for the conduct of its business.
- (2) It shall act only in an advisory capacity to the city council in all matters pertaining to the library.
- (3) It shall study and encourage the development of adequate library facilities for the residents of the city.
- (4) It shall recommend policies on library service for approval by the city council.
- (5) It shall advise the librarian on problems of development of library facilities, programs and improved library services.
- (6) It shall recommend to the city council suggested programs on the development of library facilities, programs and financial support.
- (7) It shall have periodic inventories made of library services that exist or may be needed, and make recommendations to the city council and to the librarian.
- (8) It shall advise in coordinating the library service with the programs of other governmental agencies and voluntary organizations.
- (9) It shall review the effectiveness of the librarian with the city council.
- (10) It shall assist in interpreting the policies and functions of the library department to the public.
- (11) It shall make recommendations to the city council relative to the annual budget for the library department.
- (12) It shall advise the librarian on the development of long-range capital improvement programs, and, when in its opinion the need exists for additional library facilities, it shall make appropriate recommendations to the city council.
- (13) It shall recommend to the city council the amount to be charged as a fee for the use of any library facilities.
- (14) It shall recommend to the city council rules and regulations governing the administration of the library program and the use of library facilities.
- (15) It shall make any other recommendations to the city council regarding library matters that it considers advisable.
- (16) It may solicit for the city gifts, revenues, bequests or endowments of money or property as donations or grants from persons, firms or corporations, subject to the approval and acceptance by the city council.
- (17) It shall, whenever in its opinion it is desirable or necessary to establish operating hours during which library facilities shall be operated, recommend to the city council such hours of operation, and if approved by the city council, such hours shall be posted on the entrance of such buildings, facilities, etc., and shall be deemed as the official hours of

operation.

- (18) It shall recommend the establishment of such professional library association relationships as shall enhance the growth and service of the Hutchins Atwell Public Library. It shall cooperate with local, state, and national agencies in their efforts to raise the standards and enrich the efforts of library services.

(1992 Code, sec. 8.802)