



# STAFF REPORT

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**MEETING DATE:** September 16, 2024

**MEETING TYPE:** Regular Council meeting

**SUBMITTED BY:** Chief Steve Perry

**AGENDA CAPTION:** Discuss and consider authorizing the City Administrator to negotiate and enter into an agreement with Lovepuppy2 Pet Sitting LLC and an Agreement with Tri Cities Animal Shelter for animal shelter services (Presented by: Steve Perry Police Chief)

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## **Background Information**

The Interlocal agreement between the City of Hutchins and Ferris ended effective August 27, 2024. The City of Ferris agreement was set to renew September 2024. In a discussion with Ferris management regarding shelter operations the City of Ferris chose to discontinue animal shelter services with the City of Hutchins.

During the transition period of remodeling 205 W. Hickman the City needs temporary animal shelter services to shelter animal picked up by City of Hutchins Staff.

Tri Cities animal shelter currently houses animals for the Cities of Desoto, Duncanville, and Cedar Hill. Tri Cities is located at 1150 E Pleasant Run Road, Cedar Hill, TX 75104. The shelter operation hours are 10am to 6pm Tuesday through Saturday. Tri Cities animal shelter will be available 24/7 to our animal services department for intakes.

Love2puppies located at located at 5222 Lantern Ln. Dallas, Texas 75236 has presented the city with a temporary agreement to keep kennels open for the use of the City of Hutchins animals.

Love2puppies is a private kennel service and requires all dogs to have the following vaccinations:

Distemper

Adenovirus

Parainfluenza

Bordetella

Rabies vaccination Administered at a veterinarian clinic

Monthly heart worn prevention

Monthly flee and parasite (as needed)

### **Budget Implications**

Tri Cities fees are \$ 1500.00 per month. This fee includes food and intake vaccinations. Tri Cities would require the Hutchins ASO to spend three hours per day Monday through Friday for cleaning and animal care.

Love 2puppies will provide kennel space to the City of Hutchins, for \$ 15.00 per day. The City of Hutchins will be responsible for all food and vaccinations.

Additionally, Love2puppies will provide Monthly heart worn prevention to animals that remain in the care of Love2puppies awaiting adoption, foster, or transport.

Love to puppies will provide Monthly flea and parasite medications as needed for an additional fee.

### **Operational Impact**

Allows the Animal Service division to continue to intake animals during the remodel of the temporary animal shelter.

### **Legal Review**

Reviewed by: City Attorney Joe Gorfida

### **Staff Recommendation**

Staff recommends that council approve this temporary agreement with Tri Cities animal Shelter and Love 2puppies as a back up service.

### **Supporting Documentation and Attachments**

Tri Cities email with terms.

Love2puppies contractual terms

Fee schedule provided by Spay and Neuter Network of Texas, 14<sup>th</sup> St. Veterinarian Clinic, and VCA Desoto Animal Hospital.