



# Hutchins Campbell Park Facility Rental Checklist

Rental Date: \_\_\_\_\_ Rental Hours: \_\_\_\_\_

Rented by: [Name, Phone Number]

ITEM	Damage (Y/N)	Clean (Y/N)	Damage Charges
Floor	<u>      N      </u>	<u>      Y      </u>	\$300 and up
Trash cans	<u>      N      </u>	<u>      Y      </u>	\$50 and up
Tables	<u>      N      </u>	<u>      Y      </u>	\$100 and up
Chairs/Benches	<u>      N      </u>	<u>      Y      </u>	\$75 and up
Pavilion structure	<u>      N      </u>	<u>      Y      </u>	\$100 and up
Fence	<u>      N      </u>	<u>      Y      </u>	\$25 and up

Additional Comments  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Post Inspector \_\_\_\_\_ Date: \_\_\_\_\_ Time: \_\_\_\_\_

Secondary Reviewer \_\_\_\_\_ Date: \_\_\_\_\_ Time: \_\_\_\_\_

Refund Deduction \$ \_\_0 \_\_\_\_\_