

**CITY OF HUTCHINS, TEXAS  
RESOLUTION NO. R 2026-04-1336**

**A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF HUTCHINS, TEXAS, APPROVING AND AUTHORIZING THE CITY ADMINISTRATOR TO NEGOTIATE AND EXECUTE THE TERMS AND CONDITIONS OF AN AGREEMENT BY AND BETWEEN THE CITY OF HUTCHINS AND LETORA ANDERSON, PLA, AICP, IN AN AMOUNT NOT TO EXCEED THE APPROVED PROJECT BUDGET, FOR PROFESSIONAL DESIGN SERVICES TO ADVANCE THE CITY'S VETERANS MEMORIAL PROJECT; AND PROVIDING FOR AN EFFECTIVE DATE.**

**WHEREAS**, on December 15, 2025, the City Council of the City of Hutchins approved the initiation of a Veterans Memorial Project to honor the service, sacrifice, and legacy of veterans in the Hutchins community; and

**WHEREAS**, the City engaged Letora Anderson, PLA, AICP, to provide professional design services including base mapping, conceptual landscape planning, and design presentations for the Veterans Memorial Project; and

**WHEREAS**, the conceptual design phase has been completed, and City staff recommends proceeding with the proposed design concept and associated budget to advance the project to the next phase of development; and

**WHEREAS**, the City Council finds it in the best interest of the City to authorize the City Administrator to negotiate and execute an Agreement with Letora Anderson, PLA, AICP, for continued professional design services related to the Veterans Memorial Project.

**NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF HUTCHINS, THAT:**

**SECTION 1.** The City Administrator is authorized to negotiate and execute the Agreement, and all related documents thereto, on behalf of the City of Hutchins with Letora Anderson, PLA, AICP, in an amount not to exceed the approved project budget, for continued professional design services for the Veterans Memorial Project.

**SECTION 2.** This Resolution shall take effect immediately from and after its passage, and it is accordingly so resolved.

**DULY RESOLVED AND ADOPTED** by the City Council of the City of Hutchins, Texas, this the 6th day of April 2026.

CITY OF HUTCHINS, TEXAS

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Mario Vasquez, Mayor

ATTEST:

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Cynthia Olguin, City Secretary  
(03-27-2026: 4931-7322-2812, v. 1)