



**CITY OF HUTCHINS  
KEEP HUTCHINS BEAUTIFUL  
MINUTES**

**Tuesday, September 10, 2024 at 6:00 PM  
City Hall, 321 N. Main Street**

Pursuant to Section 551 of the Texas Government Code, notice is hereby given of a Regular Meeting of the Building & Standards Commission Board to be held on Tuesday, September 10, 2024 at 06:00 PM located at Hutchins City Hall Council Chambers, 321 N. Main Street, Hutchins, Texas, at which time the following items will be discussed and considered.

**Board Members**

Desiree Francis  
America Rodriguez  
Kimberley Diaz  
Larocha Odom  
Elaine Hudson  
Steven E Brown  
Tynee Sims-Rogers  
Scott Lindsay-Alternate  
Jennifer Macias-Alternate  
Virgina Burrell- Alternate

**A. CALL TO ORDER AND ANNOUNCE A QUORUM PRESENT**

*Roll Call – Meeting called to order at 6:07PM by W. Randle.*

*Invocation – T. Rogers.*

*Pledge of Allegiance – S. Francis.*

**Absent – L. Odom, K. Diaz, S. Brown, S. Lindsay, J. Macias, and V. Burrell.**

**B. CITIZEN COMMENTS** - *This agenda item provides an opportunity for citizens to address the Board on any matter that is not posted on the agenda. Anyone wishing to address the Board should complete a Citizen Comments Form and submit it to the recording secretary prior to the start of the Board meeting. There is a three (3) minute time limit for each citizen to speak. However, in accordance with the Texas Open Meetings Act, the Board cannot discuss issues raised or make any decision at this time. - None*

**C. CONSENT AGENDA** - *All items presented in the Consent Agenda require no deliberation by the Board. Each Board member has the opportunity of removing an item from this agenda so that it may be considered separately.*

1. Approval of Minutes from August 13, 2024 – **T. Rogers motioned to approve, D. Francis seconded the motion, and unanimously approved by the board.**

**D. PRESENTATIONS**

2. W. Randle will introduce newly appointed officers – **W. Randle introduced newly appointed officers for the KHB board. The officer role of the secretary is open.**

**E. PUBLIC HEARINGS**

- F. REGULAR AGENDA** - *As authorized by Section 551.071 of the Texas Government Code, the Board reserves the right to convene in Executive Session for the purpose of seeking confidential legal advice from the City Attorney on any agenda item listed herein.*

3. Discuss and consider Fiscal year 2025 initiatives.

**A. W. Randle advised would move forward with the Keeping Texas Beautiful application.**

**B. W. Randle proposed to have 4 to 6 events a year to meet Keeping Texas Beautiful requirements.**

**C. W. Randle will research the possibility of having college(s) come out to teach community gardening.**

**D. W. Randle will check with the City of Dallas for funding to plant trees.**

**E. Initiatives presented by the board to be considered, Arbor Day, Yard of the Month, Neighborhood clean-up, and Hutchins Big Event. D. Francis motioned to wait until the next meeting to decide on 4 events to allow the entire board to share their ideas. T. Rogers seconded the motion, and all unanimously approved .**

**G. ITEMS OF COMMUNITY INTEREST**

4. Fall Festival October 12, 2024

- H. ADJOURN – A. Rodriguez motioned to adjourn meeting, E. Hudson seconded motion and unanimously approved to adjourn the meeting at 6:36 PM.**

APPROVED:

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Desiree Frances, President

ATTEST:

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Wanda Randle  
Staff Liaison