



Hutchins City Hall
321 N. Main Street
Hutchins, TX 75141
www.cityofhutchins.org

**MINUTES
CITY OF HUTCHINS
NOTICE OF CITY COUNCIL MEETING
Monday, October 2, 2023 – 6:30 PM
Hutchins City Hall – Council Chamber
321 N. Main St.
Hutchins, TX 75141**

A meeting of the Hutchins City Council was held on Monday, October 2, 2023, at 6:30 p.m. at Hutchins City Hall – Council Chamber, 321 N. Main St., Hutchins, Texas, at which time the following items were discussed and considered.

REGULAR SESSION

A. CALL TO ORDER: Mayor Vasquez called the meeting order at 6:30 p.m. and declared a quorum.

- 1. Roll Call:** Members present – Mayor Vasquez, Councilmember Elmore, Councilmember Campbell, Councilmember Odom, and Councilmember Didehbani
- 2. Invocation:** The invocation was presented by Councilmember Campbell.
- 3. Pledge of Allegiance:** Councilmember Odom led the Pledge of Allegiance

B. CITIZEN COMMENTS - None

C. CONSENT AGENDA

- 1. August and September Council Meeting Minutes**

Mayor Pro Tem Nichols made the motion seconded by Councilmember Campbell to approve the consent agenda as presented. The motion carried unanimously.

D. PRESENTATIONS

- 1. Life Safety Award presentation to 4 members of A Shift. Lt. Colin Gowin, Engineer Juan Barajas, Firefighter/Paramedic Jay Nickerson, and Firefighter EMT Brian Self.**

Presented by: Matt Lehmann, EMS Captain

EMS Captain Matt Lehmann recognized the following Hutchins Fire Rescue personnel for their training that provided lifesaving procedures to a patient. Recognized were A Shift Lt. Colin Gowin, Engineer Juan Barajas, Firefighter/Paramedic Jay Nickerson, and Firefighter EMT Brian Self.

- 2. Financial Report as of June 30, 2023**

Presented by: Maria Joyner, Director of Finance

Director of Finance Maria Joyner presented the financial reports as of June 30, 2023, and answered questions.

E. PUBLIC HEARINGS

- 1. The council will receive public comments regarding the proposed amendment of roadway impact fees.**

Presented by: Robert McWayne, Interim Director of Public Works

Interim Director of Public Works Robert McWayne presented the item and provided a summary of the purpose of the impact fee, the requirements to review every five years, and the cost to developers.

Mayor Vasques opened the public hearing at 6:53 p.m. There being no public comments, Mayor Vaquez closed the public hearing at 6:54 p.m.

F. REGULAR AGENDA

- 1. Discuss and consider Resolution R2023-1140 OF THE CITY COUNCIL OF THE CITY OF HUTCHINS, TEXAS, AMENDING THE CITY OF HUTCHINS PERSONNEL MANUAL BY AMENDING CHAPTER 2, TITLED "EMPLOYMENT", BY DELETING SECTION 2.06 TITLED "PERFORMANCE APPRAISAL" IN ITS ENTIRETY AND RESERVING SECTION 2.06 FOR FUTURE USE; AND PROVIDING FOR AN EFFECTIVE DATE.**

Presented by: Karen Steward, Director of Human Resources

Director of Human Resources Karen Steward presented a study comparison in support of eliminating performance reviews and replacing them with an alternative option that would provide for the check-in method every three months.

Councilmember Didehbani made the motion seconded by Mayor Pro Tem Nichols to approve Resolution R2023-1140. The motion carried unanimously.

- 2. Discuss and consider Resolution R2023-1141 rescheduling the November 6, 2023, Regular Council Meeting.**

Presented by: Cynthia Olguin, City Secretary

Mayor Pro Tem Nichols made the motion seconded by Councilmember Didehbani to approve Resolution R2023-1141 to reschedule the November 6, 2023, regular council meeting. The motion carried unanimously.

- 3. Discuss and consider Resolution R2023-1142 OF THE CITY OF HUTCHINS, TEXAS, NOMINATING A CANDIDATE TO BE A MEMBER OF THE BOARD OF DIRECTORS OF THE DALLAS CENTRAL APPRAISAL DISTRICT.**

Presented by: Cynthia Olguin, City Secretary

Councilmember Odom made the motion seconded by Councilmember Elmore to approve Resolution R2023-142 nominating Steve Nichols as a candidate to be a member of the Board of Directors of the Dallas Central Appraisal District. The motion carried unanimously.

4. Discuss and consider an agreement with Ron Hobbs for an animal shelter design study.

Presented by: Steve Perry, Police Chief

Ron Hobbs, Ron Hobbs Architects, provided information regarding the animal shelter design study, the time and cost difference in repurposing an existing building, and the construction of a new building. Council member Didehbani expressed his concern about a shelter in a residential and business community and what impact having an animal shelter would have on neighboring properties. Mr. Hobbs stated the assessment will take into consideration the location, greenspace, smell, and sound.

Mayor Pro Tem Nichols made the motion seconded by Councilmember Odom to approve Resolution R2023-1143 to proceed with both studies. The motion carried unanimously.

G. ITEMS OF COMMUNITY INTEREST

City Secretary Olguin announced the items of community interest.

H. ADJOURNMENT

Councilmember Elmore made the motion seconded by Councilmember Campbell to adjourn the meeting at 7:26 p.m. The motion carried unanimously.

PASSED AND APPROVED BY THE HUTCHINS CITY COUNCIL AT A REGULAR MEETING HELD ON THE 13th DAY OF NOVEMBER 2023.

APPROVED:

Mario Vasquez, Mayor

ATTEST:

Cynthia Olguin, City Secretary