



STAFF REPORT

MEETING DATE:	September 21, 2026
MEETING TYPE:	City Council
SUBMITTED BY:	Yibin Shao, City Engineer
AGENDA CAPTION:	[Discuss and consider AN ORDINANCE OF THE CITY OF HUTCHINS, TEXAS, AMENDING THE CODE OF ORDINANCES BY AMENDING CHAPTER 13 TITLED "UTILITIES" BY AMENDING DIVISION 3 TITLED "WATER CONSERVATION PLAN" BY AMENDING SECTION 13.10.061 TITLED "ADOPTED" TO ADOPT THE WATER CONSERVATION PLAN DATED September 21, 2026, AND MADE A PART HEREOF FOR ALL PURPOSES, THE SAME AS IF FULLY COPIED HEREIN, INCLUDING APPENDICES; PROVIDING A REPEALING CLAUSE; PROVIDING A SEVERABILITY CLAUSE; PROVIDING A SAVINGS CLAUSE; PROVIDING FOR A PENALTY OF FINE NOT TO EXCEED THE SUM OF FIVE HUNDRED DOLLARS (\$500.00); AND PROVIDING FOR AN EFFECTIVE DATE. Presented by: Presented by: [Yibin Shao, City Engineer]

Background Information

The City of Hutchins is applying for project funding through the Texas Water Development Board's (TWDB) Clean Water State Revolving Fund for maintaining and improving the City's wastewater and stormwater infrastructure. An application requirement is that the City must have a Water Conservation Plan updated within the past five years. The latest plan, adopted on January 20, 2026, does not meet TWDB requirements. The City Council must update and adopt the City's Water Conservation Plan dated September 21, 2026.

The purpose of the Water Conservation Plan is to ensure that the City can provide a safe and reliable water supply (for domestic use, sanitation, and fire protection, etc.) and minimize adverse impacts of water shortages and emergency conditions.

Budget Implications

N/A

Operational Impact

Adopting and implementing an updated Water Conservation Plan will help the City meet water conservation goals and ensure that the City continues to provide necessary water services. Having an updated Water Conservation Plan will help the City remain eligible for TWDB funding.

Legal Review

The City Attorney approved the ordinance change.

Staff Recommendation

Staff recommend that the City Council adopt the Ordinance to amend the updated Water Conservation Plan.

Supporting Documentation and Attachments