



**CITY OF HUTCHINS
CITY COUNCIL MEETING
WORK SESSION
MINUTES**

**Monday, May 19, 2025 at 5:30 PM
Hutchins Community Center, 500 W. Hickman Street**

A Work Session of the Hutchins City Council was held on Monday, May 19, 2025, at 5:30 p.m. at the Hutchins Community Center, 500 W. Hickman Street, Hutchins, Texas, at which time the following items were discussed and considered.

A. CALL TO ORDER AND ANNOUNCE A QUORUM PRESENT

Mayor Vasquez called roll, announced a quorum, and called the meeting to order at 5:42 p.m.

PRESENT

Mayor Mario Vasquez
Councilmember Brenda Campbell
Councilmember Raymond Elmore
Councilmember Demarcus Odom
Councilmember America Rodriguez

ABSENT

Mayor Pro Tem Steve Nichols

B. WORK SESSION

1. Salary Study Presented by: Karen Steward, HR Director

Human Resources Director Karen Steward presented the proposed Cost of Living Adjustment (COLA) and the Salary Compensation Study and Analysis. Ms. Steward outlined the purpose of the COLA and salary adjustments, steps involved in data collection, and the surrounding cities selected for comparative analysis.

After addressing several questions from the council, Human Resources Director Karen Steward was directed to proceed with the pay plan.

C. ADJOURN

Councilmember Elmore made the motion, seconded by Councilmember Odom, to adjourn the meeting. All in favor, the motion passed 4-0.

Voting Yea: Brenda Campbell, Raymond Elmore, Demarcus Odom, America Rodriguez
Voting Nay: 0

**PASSED AND APPROVED BY THE HUTCHINS CITY COUNCIL AT A REGULAR
MEETING HELD ON THE 4th DAY OF AUGUST 2025.**

APPROVED:

Mario Vasquez, Mayor

ATTEST:

Cynthia Olguin, City Secretary