



**CITY OF HUTCHINS  
PARKS & RECREATION BOARD MEETING  
MINUTES**

**Tuesday, June 04, 2024 at 6:30 PM  
City Hall, 321 N. Main Street**

Pursuant to Section 551 of the Texas Government Code, notice is hereby given of a Regular Meeting of the Parks & Recreation Board to be held on Tuesday, June 4, 2024 at 06:30 PM located at Hutchins City Hall Council Chambers, 321 N. Main Street, Hutchins, Texas, at which time the following items will be discussed and considered.

**Board Members**

Chair, Brenda Campbell  
Vice Chair, Cecile Gardner  
Board Member, Carl Fisher  
Board Member, David Coleman  
Board Member, Huell Gilliam  
Alternate Board Member, Demarcus Odom  
Alternate Board Member, Alicia McCowan

**A. CALL TO ORDER AND ANNOUNCE A QUORUM PRESENT**

- 1. Roll Call** – Chair Brenda Campbell 6:31 PM
- 2. Invocation** – Huell Gilliam
- 3. Pledge of Allegiance** – Demarcus Odom

**Absent:** Carl Fisher and Alicia McCowan

**B. INVOCATION AND PLEDGE OF ALLEGIANCE**

**C. CITIZEN COMMENTS** - *This agenda item provides an opportunity for citizens to address the Board on any matter that is not posted on the agenda. Anyone wishing to address the Board should complete a Citizen Comments Form and submit it to the recording secretary prior to the start of the Board meeting. There is a three (3) minute time limit for each citizen to speak. However, in accordance with the Texas Open Meetings Act, the Board cannot discuss issues raised or make any decision at this time.*

**D. CONSENT AGENDA** - *All items presented in the Consent Agenda require no deliberation by the Board. Each Board member has the opportunity of removing an item from this agenda so that it may be considered separately.*

2. Approve Minutes from 04/02/2024

Huel Gilliam motioned to approve; David Coleman seconded the motion to approve. All unanimously approved it.

**E. PRESENTATIONS**

**1. Back to School Event August 3, 2024 and Fall Festival October 12, 2024**

Update on Back-to-School event and Fall Festival provided by W. Randle. W. Randle will research having yard signs printed to advertise event.

**F. PUBLIC HEARINGS**

**G. REGULAR AGENDA** - *As authorized by Section 551.071 of the Texas Government Code, the Board reserves the right to convene in Executive Session for the purpose of seeking confidential legal advice from the City Attorney on any agenda item listed herein.*

3. KHB – W. Randle advised KHB board was approved. The first meeting is tentatively set for July 9, 2024.

W. Randle will research the possibility of having stick horse and sack races for fall festival.

**H. ITEMS OF COMMUNITY INTEREST**

4. Back to School Event August 3, 2024, and Fall Festival October 12, 2024

**I. ADJOURN**

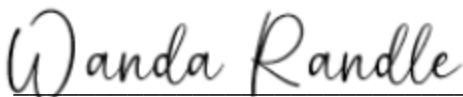
Huell Gilliam motioned to adjourn the meeting, Cecil Gardner seconded the motion and unanimously agreed to adjourn the meeting at 7:22 PM

APPROVED:

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Brenda Campbell, President

ATTEST:



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Wanda Randle  
Staff Liaison