



STAFF REPORT

MEETING DATE:	December 9, 2024
MEETING TYPE:	City Council Meeting
SUBMITTED BY:	James Quin, City Administrator
AGENDA CAPTION:	DISCUSS AND CONSIDER RESOLUTION R2024-12-1227 OF THE CITY OF HUTCHINS, TEXAS, APPROVING AND AUTHORIZING THE CITY ADMINISTRATOR TO NEGOTIATE THE TERMS AND CONDITIONS OF THE AIA B104-2017 AGREEMENT BY AND BETWEEN THE CITY AND BRANDSTETTER CARROLL, INC. FOR ARCHITECTURAL DESIGN SERVICES FOR THE RECREATION CENTER AND LIBRARY BUILDING; AND PROVIDING FOR AN EFFECTIVE DATE. Presented by: James Quin, City Administrator

Background Information

At its March 20, 2023, Regular Meeting, the City Council selected Brandstetter Carroll Inc. as one of the City's architectural firms listed as eligible to complete municipal projects. This includes designing the Recreation Center and Library Building. The proposed amount for the architectural design is \$1,920,000 which is 8% of \$24,000,000 building cost. Upon the approval of the contract, the firm will begin the design of the new Recreation Center and Library facility.

Budget Implications

\$1,920,000 cost which will be funded via \$1,065,000 from the funds provided to the City from the EDC and a reimbursement resolution to General Fund for the amount \$855,000 to be taken from the citizen approved \$28,000,000 bond proposition.

Operational Impact

The design of the Recreation Center and Library Building.

Legal Review

The City Attorney has reviewed the contract and has approved it.

Staff Recommendation

It is recommended that the City Council award the contract to Brandstetter Carroll Inc. for the amount of \$1,920,000 to design the Recreation Center and Library facility.

Supporting Documentation and Attachments

R2024-12-1227 Document B104-2017 Standard Form of Agreement Between Owner and Architect