



# STAFF REPORT

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**MEETING DATE:** December 9, 2024

**MEETING TYPE:** City Council

**SUBMITTED BY:** Cynthia Olguin

**AGENDA CAPTION:** Discuss and consider appointments to the Planning and Zoning Commission. Presented by Cynthia Olguin.

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## **Background Information**

We have recently been informed that Planning and Zoning Commissioner Marie Harris is temporarily unable to fulfill her duties, and her timeline for returning is currently unknown. Staff is presenting an application from Mr. Ed Williams, who previously served on the Building and Standards Commission/Board of Adjustment. We recommend that the council consider appointing Mr. Williams as a regular member of the Planning and Zoning Commission for the remainder of the term, which will expire in July 2025.

Staff also recommend appointing Marie Harris as a second alternate member of the Planning and Zoning Commission for the remainder of a term to expire in July 2025.

## **Budget Implications**

N/A

## **Operational Impact**

N/A

## **Legal Review**

N/A

## **Staff Recommendation**

Staff recommends consideration of appointments

## **Recommended Motion:**

*I make a motion to appoint Ed Williams as a regular member of the Planning and Zoning Commission for the remainder of a two-year term expiring in 2025.*

*I make a motion to appoint Maire Harris as an alternate board member of the Planning and Zoning Commission for the remainder of a two-year term expiring in 2025.*

## **Supporting Documentation and Attachments**

Ed Williams – Planning and Zoning Commission Application