



STAFF REPORT

MEETING DATE: March 2, 2026

MEETING TYPE: City Council Meeting

SUBMITTED BY: Karen Steward, HR Director

AGENDA CAPTION: Janitorial Services Award

Presented by: Karen Steward, HR Director

Background Information

An RFP was issued to select a new janitorial services provider for the new City Hall, which also includes the Public Safety Building, Senior Center, and Library.

Budget Implications

The cost of janitorial services is already included in the approved budget. The newly proposed contract is lower than the current agreement and represents a cost savings. Additionally, the new contract includes all required equipment and supplies, eliminating the need for separate purchases and reducing the risk of unforeseen expenses. No additional budget allocation is required.

Operational Impact

None

Legal Review

Reviewed by Joe Gorfida.

Staff Recommendation

Staff recommend we award the contract to CTJ Maintenance, Inc.

Supporting Documentation and Attachments

Resolution and Exhibit A.