



**CITY OF HUTCHINS
CITY COUNCIL MEETING
MINUTES**

**Monday, January 05, 2026 at 6:30 PM
City Hall, 400 N. JJ Lemmon Road**

A Regular Meeting of the Hutchins City Council was held on Monday, January 5, 2026, at 6:30 p.m. at which time the following items were discussed and considered.

A. CALL TO ORDER AND ANNOUNCE A QUORUM PRESENT

Mayor Vasquez called the meeting to order at 6:30 p.m. and announced a quorum.

PRESENT

Mayor Mario Vasquez
Mayor Pro Tem Steve Nichols
Councilmember Brenda Campbell
Councilmember Raymond Elmore
Councilmember Demarcus Odom

ABSENT

Councilmember America Rodriguez

B. INVOCATION AND PLEDGE OF ALLEGIANCE

Councilmember Nichols gave the invocation, and Councilman Elmore led the pledge of allegiance.

C. CITIZEN COMMENTS -

D. CONSENT AGENDA - *All items presented in the Consent Agenda require no deliberation by the Council. Each Council member has the opportunity of removing an item from this agenda so that it may be considered separately.*

1. Consider approval of city council meeting minutes for November and December 2025.
Presented by Cynthia Olguin, City Secretary

E. PRESENTATIONS

2. Marketing Presentation by Brandera

Beth Owens, Brandea, presented council with three different marketing concepts for billboards and asked council for feedback and their preferences. Council discussed the location of billboards, the images, the phrases, logo, and what council wants to portray.

The council directed Ms. Ownes to moved forward with sample board number 3.

3. Freeman group presentation. Presented by: Steve Perry, Police Chief and Vanessa Guevara

City Secretary Olguin that this item was pulled from the agenda.

4. Public Safety building parking improvements. Presented by Steve Perry, Police Chief

Police Chief Perry presented the item and noted that parking has been one of the greatest challenges at the Public Safety Building since its opening in 2022. The facility includes sixty (60) departmental spaces and nineteen (19) spaces at the front of the building.

Chief Perry also shared three cost estimates and conceptual drawings prepared by Brandstetter Carroll to help the Council better understand the current challenges and potential options to consider.

F. REGULAR AGENDA - *As authorized by Section 551.071 of the Texas Government Code, the City Council reserves the right to convene in Executive Session for the purpose of seeking confidential legal advice from the City Attorney on any agenda item listed herein.*

**5. Discuss and Consider Approving a Resolution authorizing the City Administrator to execute an AIA agreement with BCI Regarding the provision of Furniture, Fixtures and Equipment (FFE) for the new Recreation Center and Library building. Presented by James Quin, City Administrator.
Resolution R2026-01-1313**

Councilmember Nichols made a motion seconded by Councilmember Elmore to approve Resolution R2026-01-1313. All in favor, the motion carried.

In Favor: Demarcus Odom, Brenda Campbell, Steve Nichols, Raymond Elmore.

**6. Discuss and consider a Resolution supporting a grant application for Ballistic panel for patrol vehicles Presented by: Steve Perry, Police Chief
Resolution R2026-01-1314**

Councilmember Elmore made a motion seconded by Councilmember Nichols to approve Resolution R2026-01-1314. All in favor, the motion carried.

In Favor: Demarcus Odom, Brenda Campbell, Steve Nichols, Raymond Elmore.

**7. Discuss and consider a Resolution approving a Chapter 59 Forfeiture agreement with the Dallas County District Attorney's Office. Presented by: Steve Perry, Police Chief
Resolution 2026-01-1315**

Councilmember Nichols made a motion seconded by Councilmember Campbell to approve Resolution R2026-01-1315. All in favor, the motion carried.

In Favor: Demarcus Odom, Brenda Campbell, Steve Nichols, Raymond Elmore.

**8. Discuss and consider a Resolution approving the terms and conditions of an Interlocal Agreement between the City of Hutchins and Dallas County Health and Human Services for Coordinated Health Services for the Fiscal Year 2025-2026. Presented By: Blake Moore
Resolution R2026-01-1316**

Councilmember Campbell made a motion seconded by Councilmember Nichols to approve Resolution R2026-01-1316. All in favor, the motion carried.

In Favor: Demarcus Odom, Brenda Campbell, Steve Nichols, Raymond Elmore.

9. **Discuss and consider a Resolution for the City of Hutchins, Texas, approving the terms and conditions of an Interlocal Agreement between the City of Hutchins and Dallas County Health and Human Services for Food Establishment Inspections and Environmental Health Services for the Fiscal Year 2025-2026. Presented by Blake Moore Resolution R2026-01-1317**

Councilmember Elmore made a motion seconded by Councilmember Nichols to approve Resolution R2026-01-1317. All in favor, the motion carried.

In Favor: Demarcus Odom, Brenda Campbell, Steve Nichols, Raymond Elmore.

G. EXECUTIVE SESSION

10. **Pursuant to Section 551.072 of the Texas Government Code, the City Council will convene into executive session to deliberate the purchase, exchange, lease or value of real property located within the City of Hutchins, Texas.**

Mayor Vasquez moved the council into Executive Session at 7:09 p.m.

H. RECONVENE REGULAR SESSION

11. **Action, if any, as a result of Executive Session:**

Pursuant to Section 551.072 of the Texas Government Code, the City Council will convene into executive session to deliberate the purchase, exchange, lease or value of real property located within the City of Hutchins, Texas.

The council reconvened the Regular Session at 7:28 p.m. with no action taken.

I. ITEMS OF COMMUNITY INTEREST

12. City Secretary Olguin announced the Items of Community Interest.

J. ADJOURN

Councilmember Elmore made the motion, seconded by Councilmember Nichols, to adjourn the meeting at 7:29 p.m. All in favor, the motion passed.

PASSED AND APPROVED BY HUTCHINS CITY COUNCIL AT A REGULAR MEETING HELD ON THE 2nd DAY OF MARCH 2026.

APPROVED:

Mario Vasquez, Mayor

ATTEST:

Cynthia Olguin, City Secretary