



**CITY OF HUTCHINS  
CITY COUNCIL MEETING  
MINUTES**

**Tuesday, May 13, 2025 at 6:30 PM  
City Hall, 321 N. Main Street**

A Regular Meeting of the Hutchins City Council was held on Tuesday, May 13, 2025, at 6:30 p.m., located at Hutchins City Hall Council Chambers, 321 N. Main Street, Hutchins, Texas, at which time the following items were discussed and considered.

**A. CALL TO ORDER AND ANNOUNCE A QUORUM PRESENT**

Mayor Vasquez called the regular meeting to order at 6:30 p.m. and announced a quorum. Councilmembers Didehbani and Odom were absent.

**PRESENT**

Mayor Mario Vasquez  
Mayor Pro Tem Steve Nichols  
Councilmember Brenda Campbell  
Councilmember Raymond Elmore  
Councilmember America Rodriguez

**ABSENT**

Councilmember Dominic Didehbani  
Councilmember Demarcus Odom

**B. INVOCATION AND PLEDGE OF ALLEGIANCE**

Councilmember Campbell gave the invocation, and Councilmember Elmore led the Pledge of Allegiance.

**C. ELECTION MATTERS**

- 1. Discuss and consider Resolution R2025-05-1257 OF THE CITY COUNCIL OF THE CITY OF HUTCHINS, TEXAS, CANVASSING THE RETURNS OF THE MAY 3, 2025, GENERAL ELECTION TO ELECT THREE (3) COUNCIL MEMBERS AT LARGE; AND PROVIDING FOR AN EFFECTIVE DATE. Presented by Cynthia Olguin**

The motion was made by Councilmember Nichols and seconded by Councilmember Campbell to approve Resolution R2025-05-1257. All in favor, the motion passed.

Voting Yea: Brenda Campbell, Raymond Elmore, Steve Nichols.

Voting Nay:

- 2. Issue Statement of Officer and administer Oaths of Office to newly elected Councilmembers.**

The Honorable Cass Calloway issued the Statements of Officer and administered the Oaths of Office to Raymond Elmore and America Rodriguez. Following the oath, Councilmember Rodriguez took her seat on the dais.

**3. Discuss and consider the appointment of Mayor Pro-Tem for 2025-2026. Presented by: Cynthia Olguin**

The motion was made by Councilmember Elmore and seconded by Councilmember Campbell to appoint Steve Nichols as Mayor Pro Tem for 2025-2026. All in favor, the motion passed.

Voting Yea: Brenda Campbell, Raymond Elmore, Steve Nichols, America Rodriguez.

Voting Nay:

**D. CITIZEN COMMENTS:**

Aurora Madrigal, a Hutchins resident, congratulated Councilwoman Rodriguez and stated that she represents the diversity of the city.

Felix Madrigal, a Hutchins resident, congratulated newly elected officials and read a statement in support of our elected officials and expectations for council decorum.

**E. CONSENT AGENDA** - *All items presented in the Consent Agenda require no deliberation by the Council. Each Council member has the opportunity of removing an item from this agenda so that it may be considered separately.*

**4. Consider approval of the city council meeting minutes for March 2025. Presented by: Cynthia Olguin**

The motion was made by Councilmember Nichols and seconded by Councilmember Elmore to approve the consent agenda as presented. All in favor, the motion passed.

Voting Yea: Brenda Campbell, Raymond Elmore, Steve Nichols, America Rodriguez.

Voting Nay:

**F. PRESENTATIONS**

**5. 2025 Police Week Proclamation. Presented by: Steve Perry, Police Chief**

Mayor Vasquez presented Chief Perry a Proclamation in recognition of Police Week.

**G. REGULAR AGENDA** - *As authorized by Section 551.071 of the Texas Government Code, the City Council reserves the right to convene in Executive Session for the purpose of seeking confidential legal advice from the City Attorney on any agenda item listed herein.*

**6. Discuss and consider Resolution R2025-05-1259 of the CITY COUNCIL of the CITY OF HUTCHINS, TEXAS, APPROVING AND AUTHORIZING AN ECONOMIC DEVELOPMENT AGREEMENT MADE BY AND BETWEEN THE HUTCHINS ECONOMIC DEVELOPMENT CORPORATION, A TYPE B ECONOMIC DEVELOPMENT CORPORATION AND CYNTHIA MICKENS MINISTRIES, INC., A TEXAS NONPROFIT CORPORATION. Presented by Guy Brown**

The motion was made by Councilmember Elmore and seconded by Councilmember Rodriguez to approve the consent agenda as presented. All in favor, the motion passed.

Voting Yea: Brenda Campbell, Raymond Elmore, Steve Nichols, America Rodriguez.  
Voting Nay:

7. **Discuss and consider Resolution No. R2025-05-1260 authorizing the City Administrator to purchase a Generac SG400, 400KW Natural Gas Generator from Waukesha-Pearce Industries, including installation for \$435,183.00. Presented by: Tim Rawlings**

The motion was made by Councilmember Nichols and seconded by Councilmember Elmore to approve Resolution R2025-05-1260. All in favor, the motion passed.

Voting Yea: Brenda Campbell, Raymond Elmore, Steve Nichols, America Rodriguez.  
Voting Nay:

8. **Discuss and consider Resolution R2025-05-1261 OF THE CITY COUNCIL OF THE CITY OF HUTCHINS, TEXAS, AUTHORIZING THE CHIEF OF POLICE TO APPLY FOR GRANT FUNDING TO FUND IN WHOLE OR IN PART A NEW RECORDS MANAGEMENT SYSTEM, FROM THE OFFICE OF THE GOVERNOR (OOG) CRIMINAL JUSTICE DIVISION (CJD) FOR THE FY 2025/2026 JUSTICE ASSISTANCE GRANT (JAG) PROGRAM AND AUTHORIZING THE CITY ADMINISTRATOR OR THEIR DESIGNEE TO ACT ON THE CITY'S BEHALF TO ADMINISTER THE GRANT, AND PLEDGING THAT THE CITY OF HUTCHINS WILL COMPLY WITH THE GRANT REQUIREMENTS OF THE CRIMINAL JUSTICE DIVISION (CJD) OFFICE OF THE GOVERNOR (OOG). Presented by Chief Steve Perry**

The motion was made by Councilmember Campbell and seconded by Councilmember Nichols to approve Resolution R2025-05-1261. All in favor, the motion passed.

Voting Yea: Brenda Campbell, Raymond Elmore, Steve Nichols, America Rodriguez.  
Voting Nay:

9. **Discuss and consider Resolution R2025-05-1262 of the CITY COUNCIL of the CITY OF HUTCHINS, TEXAS, APPROVING AND AUTHORIZING THE CITY ADMINISTRATOR TO NEGOTIATE AND EXECUTE THE AGREEMENT WITH FALKENBERG CONSTRUCTION CO., INC. TO PROVIDE AND INSTALL TWO GATEWAY SIGNS AT THE INTERSECTION OF I-45 AND PALESTINE ROAD & DOWDY FERRY ROAD. Presented by: Mamun Yusuf, Director of Public Works**

The motion was made by Councilmember Nichols and seconded by Councilmember Elmore to approve Resolution R2025-05-1262. All in favor, the motion passed.

Voting Yea: Brenda Campbell, Raymond Elmore, Steve Nichols, America Rodriguez.  
Voting Nay:

10. **Discuss and consider a request to purchase a replacement vehicle. Presented by Fire Chief Stacey Hickson**

The motion was made by Councilmember Elmore and seconded by Councilmember Nichols to approve the purchase of a fire department replacement vehicle. All in favor, the motion passed.

Voting Yea: Brenda Campbell, Raymond Elmore, Steve Nichols, America Rodriguez.  
Voting Nay:

**11. Discuss and consider Hutchins Animal Shelter Artwork and contract, and authorizing the City Administrator to negotiate and execute the contract. Presented by: Steve Perry, Police Chief**

The motion was made by Councilmember Rodriguez and seconded by Councilmember Campbell to approve a contract for Animal Shelter Artwork. All in favor, the motion passed.

Voting Yea: Brenda Campbell, Raymond Elmore, Steve Nichols, America Rodriguez.

Voting Nay:

**H. ITEMS OF COMMUNITY INTEREST**

12. City Secretary Olguin announced the items of Community Interest.

**I. ADJOURN**

Councilmember Elmore made the motion, seconded by Councilmember Rodriguez, to adjourn the meeting at 7:17 p.m. All in favor, the motion passed.

Voting Yea: Brenda Campbell, Raymond Elmore, Steve Nichols, America Rodriguez

Voting Nay:

**PASSED AND APPROVED BY THE HUTCHINS CITY COUNCIL AT A REGULAR MEETING  
HELD ON THE 8th DAY OF JULY 2025.**

APPROVED:

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Mario Vasquez, Mayor

ATTEST:

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Cynthia Olguin, City Secretary