



# STAFF REPORT

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<b>MEETING DATE:</b>	July 22, 2025
<b>MEETING TYPE:</b>	Atwell Public Library Advisory Board
<b>SUBMITTED BY:</b>	Olivia Daniels, Librarian
<b>AGENDA CAPTION:</b>	Discuss and consider management of the Community Library Bookstands. Presented by: Olivia Daniels, Librarian

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## **Background Information**

Since the launch of the Community Library bookstands, restocking has been managed primarily by library staff. Staff and volunteers have been responsible for assembling book bundles, and biweekly reminders have been sent to board members to coordinate pickups.

Recently, the process has become increasingly difficult to manage due to time constraints and competing library priorities. In several instances, follow-up calls have been necessary when scheduled pickups were missed. At this meeting, we will discuss options to streamline this process based on the existing rotation schedule.

## **Budget Implications**

N/A

## **Operational Impact**

N/A

## **Legal Review**

N/A

## **Staff Recommendation**

Staff recommends board members use the annual schedule to coordinate pickup and distribution of books for the Community Library.

## **Supporting Documentation and Attachments**